

**CITY OF LARAMIE COUNCIL REGULAR MEETING      November 3, 2015**



**Agenda Item: Minutes**

**Title: Minutes of the September 30, 2015 Parks, Trails and Recreation Ad Hoc Committee Meeting.**

**Recommended Council MOTION:** I move to acknowledge receipt of the minutes from the September 30, 2015 Parks, Trails and Recreation Ad Hoc Committee meeting.

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**Administrative or Policy Goal:**

City Council Goal: Multi-Modal Public Access – Preserve park land, open space, and public trails for future generations

Comprehensive Plan: Chapter 4 Parks & Recreation

Department Objective: Provide quality parks and recreation opportunities for residents and visitors to the City; Develop infrastructure to enhance existing parks and recreation facilities and amenities for residents and visitors to the City.

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**Background:**

Minutes from the September 30, 2015 Parks, Trails and Recreation Ad Hoc Committee meeting.

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**Legal/Statutory Authority:**

N/A

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**BUDGET/FISCAL INFORMATION:**

N/A

**Responsible Staff:**

Paul Harrison, Parks & Recreation Director 721-5260 or Derek Teini, Senior Planner 721-5245

**Attachments:**

Minutes from the September 30, 2015 Parks, Trails and Recreation Ad Hoc Committee meeting.

\_\_\_\_\_ City Manager      \_\_\_\_\_ City Attorney       Parks & Recreation

**CITY OF LARAMIE**  
**PARKS, TRAILS & RECREATION MASTER PLAN AD HOC ADVISORY COMMITTEE**  
**September 30, 2015**  
**Minutes of Meeting**

**MEMBERS PRESENT:** Amy Williamson, Bill Gribb, Dan McCoy, Dave Hammond, Vicki Henry, Amber Travsky, Evan O'Toole, Mike Moeller, Joe Lord

**MEMBERS NOT PRESENT:** Peggy McCrackin

**GUESTS:** Bern Hinckley, Terry Jones

**CITY OF LARAMIE STAFF PRESENT:** Derek Teini, Senior Planner; Paul Harrison, Parks & Recreation Director; Inez Wildenborg, Administrative Assistant; Randy Hunt, Community Development Director; Jason Loos City Attorney; David Derragon, Assistant City Manager

The regular meeting was called to order by chair Dave Hammond at 11:35 a.m.

**Consent Agenda:**

**1) Approval of the minutes from the April 15, 2015 meeting.**

Motion by Travsky, second by Williamson, that the consent agenda be approved and that each specific action item on the consent agenda be approved as indicated. Motion carried 9-0.

**Regular Agenda:**

**1) Discussion on the recommendation of the City's Planning Commission concerning the Draft Parks and Recreation Master Plan, remanding the plan to the Parks, Trails and Recreation Master Plan Ad Hoc Committee.**

**2) Presentation of SA 11 Revised Draft September**

Harrison presented the Ad Hoc Advisory Committee an update and overview of the actions and recommendation of the City's Planning Commission remanding the Plan to the Ad Hoc Advisory Committee for further revisions.

Motion by Lord, second by Moeller;

1. The Ad Hoc Advisory Committee remove in their entirety the three service areas (listed below) in the one mile extraterritorial area and all references to them
  - a. Service Area 23
  - b. Service Area 24
  - c. Service Area 25
2. Removal of all future extraterritorial needs and text boxes on the maps
3. Removal of all numbered interface area icons on the maps and in the text
4. Removal of all text references throughout the master Plan document that related to areas outside the City limits.

Motion failed 0-9

Motion by Henry, second by Moeller;

That the Ad Hoc Advisory Committee direct staff to revise Service Areas located wholly outside City Limits (14, 20, 23, 24, and 25) to remove "text boxes, interface areas, icons or any other elements" and only have the population and spatial information included within these Service Areas. Also any wording within the text of these Service Areas that references Parks and Recreation planning elements outside of the City limits that is not City owned property will be removed but the Service Areas will all include the goal that "The City and County work together to identify and plan for future parks and recreation elements in these areas".

Motion carried 8-1

Motion by Henry, second by Williamson;

That the Ad Hoc Advisory Committee direct staff to preserve all the Ad Hoc Advisory Committee's planning efforts outside of the City limits.

Motion by McCoy, second by Travsky to table the motion to preserve all the Ad Hoc Advisory Committee's planning efforts outside of the City limits.

Motion carried by 9-0.

Motion by McCoy, second by Henry;

That the Ad Hoc Advisory Committee direct staff to revise Service Areas that are located both in and outside of the City limits to remove "text boxes, interface areas, icons or any other elements" that are outside of the City limits. Also any wording within the text of these Service Areas that references Parks and Recreation planning elements outside of the City limits that is not City owned property will be removed but the Service Areas will all include the goal that "The City and County work together to identify and plan for future parks and recreation elements in these areas".

Motion carried 9-0

Motion by Henry, second by Moeller to place the tabled motion on the floor;

That the Ad Hoc Advisory Committee direct staff to preserve all the Ad Hoc Advisory Committee's planning efforts outside of the City limits and that the Ad Hoc Advisory Committee direct staff to create a table to be included within the document that addresses future parks and recreation needs based on future population projections and spatial needs for the City, including the 1-mile extraterritorial area. It will include the total number of parks needed based upon the projected population increase and spatially based upon the recommended standards for parks and the area they serve. In the end it will be a total number of parks for the whole community, with no reference to location, in or outside the City limits.

A friendly amendment was offered by McCoy to identify the planning efforts outside of the City limits as "Potential future growth of Laramie". The friendly amendment was accepted by Henry and Moeller.

Motion carried 9-0

Motion by Gribb, second by Moeller to propose revising the title of the chapter or section/table referenced in the previous approved motion as a "Study of potential growth for future planning of Laramie".

Motion carried 9-0

Motion by Williamson, second by Travsky;

That the Ad Hoc Advisory Committee direct staff to revise any wording within the text in Chapters 1 through 4 to remove any references to parks and recreation elements (parks, trails, natural areas, open space, etc.) outside of the City limits and within the 1-mile extraterritorial area that is not City owned property.

Motion carried 9-0

Also, the Ad Hoc requested that all information compiled for areas outside of City limits be retained so that when the City and County work together to identify parks and recreation elements in the 1-mile extraterritorial area it can be used if desired.

Motion by Williamson, Second by Henry:

That the Ad Hoc Advisory Committee recommend that once all of the revisions are completed, the City staff to begin the approval process. Following a recommendation for approval by the Parks, Tree and Recreation Advisory Board, the approval of the City Planning Commission and certification by the City Council; City staff will move this plan forward with these revisions to Albany County for concurrence as the Master Plan contains parks and recreation planning elements within the County, on City owned property.

Motion carried 8-0 (McCoy was not present)

### **New Business**

Public Comments

### **Public Comments:**

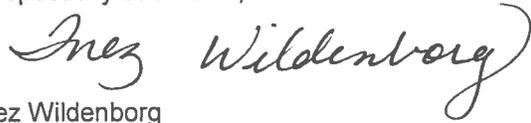
Bern Hinckley- Thanked the staff for their planning efforts and endorses the plan as amended.

### **Next Meeting**

TBD

Meeting adjourned at 12:56 pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Inez Wildenborg". The signature is written in black ink and is positioned to the right of the typed name.

Inez Wildenborg  
Administrative Assistant  
Parks and Recreation  
City of Laramie