



**CITY OF LARAMIE**  
**PARKS & RECREATION DEPARTMENT**  
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**CITY OF LARAMIE**  
**PARKS, TRAILS & RECREATION MASTER PLAN AD HOC ADVISORY COMMITTEE**  
**AGENDA**

**MEETING DATE: March 13, 2013**

**TIME: 11:30 PM**

**LOCATION: Recreation Center large conference room – 920 Boulder Drive**

**Consent Agenda**

1. Approval of the minutes from the February 13, 2013 meeting.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the consent agenda be approved and that each specific action on the consent agenda be approved as indicated. (Items listed on the consent agenda are considered to be routine and will be enacted by one motion in the form listed above. There will be no separate discussion of these items unless a Committee Member or citizen so requests, in which case the item will be removed from the consent agenda and will be considered on the regular agenda.)

**Regular Agenda:**

1. Wyoming Open Meetings of Governmental Agencies training and orientation.
2. Review of public comments collected from the recent public meetings.
3. Discussion of Stakeholder Meeting summaries.
4. Development of a vision statement for the Master Plan.

**New business:**

1. Public Comments

Next Meeting Date: March 27<sup>th</sup> at 11:30 pm

**CITY OF LARAMIE  
PARKS, TRAILS & RECREATION MASTER PLAN AD HOC ADVISORY COMMITTEE  
February 13, 2013  
Minutes of Meeting**

**MEMBERS PRESENT:** Amber Travsky, Amy Williamson, Bill Gribb, Dan McCoy, Dave Hammond, Evan O'Toole, Peggy McCrackin, Vicki Henry

**MEMBERS NOT PRESENT:** Joe Lord, Mike Moeller

**CITY OF LARAMIE STAFF PRESENT:** Paul Harrison, Parks & Recreation Director; Derek Teini, Senior Planner; Mel Owen, Administrative Assistant; Dave Derragon, Assistant City Manager; Cody Jennings, Assistant Planner; Eric Jaap, Civil Engineer; Keith Wardlaw, Interim Parks Manager

**GUESTS:** None.

The regular meeting was called to order by the Chair at 11:30 a.m.

**Consent Agenda:**

**1) Approval of the minutes from the February 6, 2013 meeting.**

Motion by McCrackin, second by Williamson, that the consent agenda be approved. Motion carried 6-0, (Travsky and McCoy absent).

**Regular Agenda:**

**1) Review of final parks and trails maps prior to the public meetings.**

The Committee revisited the locations recommended for future dog parks from the last meeting. Consensus to pursue placing off leash dog parks within the Turner Tract area and near the Cirrus Sky Technology Park. No other comments or changes were offered by the Committee on the final parks and trails maps.

**2) Review of draft parks service classifications and standards, definitions and LOS.**

Teini provided a review of the standards developed by the Committee in preparation of the public meetings. Staff noted that detail sheets listing standards and classifications would be available for the Committee to reference during the public meetings. The reference memo would also address why the City originally acquired the Monolith Ranch as well as an outline on the current management and plans for the future. During the review, the Committee noted the following items to be included within the standards or absorbed into the narrative of the Master Plan:

- Adding recycling receptacles to the general standards in all parks.
- Ensuring that community gardens are included in the general standards for all parks.
- Trash receptacles in parks should be fitted with lids in order to minimize scavengers' access to waste.
- Bike racks are within the general standards for all parks, a preference for aesthetically pleasing racks should be noted though.
- When ADA standards can be met, the placement of benches along shared use paths should be encouraged.
- The Committee briefly discussed the difficulties in pathways crossing major roadways. Concerns about safety and denoting the pathways route were discussed. Overall the Committee recommended a generalized standard of designing crossings to mitigate safety concerns and demarcating crossings in a way that is easily visible to users. Whether this demarcation is signage efforts, painting or making the surface of the crossing distinctly different, the narrative should point out the importance of making crossings highly visible to users and motorized vehicles.
- The importance of protecting viewsheds should be referenced within the standards of natural areas.
- The Committee requested that community partnerships be highlighted within the plan, referencing the Friends of Undline Park as a model, and encouraging such partnerships in the future.

- The plan should recognize that Laramie acts as a regional focal point for recreation and outreach efforts should be noted within the text.

**New Business**

The Committee inquired about outreach efforts to let the public know about the upcoming public meetings. Staff noted that the following efforts had been undertaken: press release to all local media, Parks & Rec News announcements, Boomerang advertisements, radio advertisements, City Newsflash postings, Facebook posts, and E-Newsletter announcements. The Committee requested that staff also place advertisements within the Branding Iron in order to help engage the University of Wyoming community.

**Public Comments:**

None.

Meeting adjourned at 12:59 pm.

Respectfully submitted,

A handwritten signature in black ink that reads "Mel Owen". The signature is written in a cursive, flowing style.

Mel Owen  
Administrative Assistant  
Parks and Recreation  
City of Laramie

BOARDS & COMMISSIONS – CITY OF LARAMIE, WYOMING

## Wyoming Public Records and the Open Meetings Acts of 2012

*Prepared by  
David C. Clark, City Attorney*

*presented by  
Paula Wilson-Cazier  
Executive Assistant to the City of Laramie Manager  
and manager of Boards and Commissions*

### Board Member's Power

- Despite (being) voluntary and uncompensated, board and commission members serve the City as part of decision-making structure, and have official contact with public
- Display professionalism, appropriate demeanor, and exercise sound judgment

DC\_PJWC/CMO/2013

## Board Speaks As One

- Individual board members cannot speak for the Board - except in limited, predetermined cases
- Not speak board business on an individual basis
- Not offer individual opinions

DC\_PJWC/CMO/2013

## Open Meetings Act

- All meetings must be open to public – although advisory (*Resolution of Council – conduct public business*)
- Open – notice of place, location, and set agenda
- Public to attendance does not to state name or sign in as they do in City Council meetings
- Seek recognition – board may required speaker to state name and affiliation
- Must keep minutes of proceedings

DC\_PJWC/CMO/2013

## Open Meetings Act *(continued)*

- "Meeting" means
  - an assembly of at least a quorum of the Board
  - which has been called by proper authority of Board
  - for the purpose of
    - discussion
    - deliberation
    - presentation of information, or
    - taking action regarding public business;

DC\_PJWC/CMO/2013

## Open Meetings Act *(continued)*

- "Action" means
  - Any transaction of official business of the board or commission, including
    - a collective decision of Board,
    - a collective commitment or promise by Board to make a positive or negative decision, or
    - an actual vote by Board upon a motion, proposal, resolution, regulation, rule, order or ordinance;

DC\_PJWC/CMO/2013

## Open Meetings Act: *(continued)*

- Action may be taken by telephone or electronic means if the public is able to hear the meeting contemporaneously
- May NOT hold sequential communications to circumvent intent of statute.
- Social events

DC\_PJWC/CMO/2013

## Violation

- knowingly and intentionally violates the section
- Any member of the Board who attends or remains at a meeting where an action is taken knowing that the action is in violation can be found liable.
  - EXCEPTION: unless minutes were taken during the meeting and the parts thereof recording the member's objections are made public or at the next regular public meeting the member objects to the meeting where the violation occurred
- Civil Penalty - punishable upon conviction by a fine of not more than seven hundred fifty dollars (\$750.00).

DC\_PJWC/CMO/2013

## Conflicts of Interest

- The following are the questions you may want to pose yourself whenever you question whether you have a potential conflict. If you respond "yes" to any of these questions, you may want to abstain from voting on the matter.
  1. Is your interest direct and immediate as opposed to speculative and remote?
  2. Does your interest provide you a greater benefit or a lesser detriment than it does for a large or substantial group or class of persons who are similarly situated?

DC\_PJWC/CMO/2013

## Conflicts of Interest *(continued)*

3. Does your interest give the appearance of impropriety?

*Although it may not be necessary to consider the appearance of impropriety in determining an actual conflict of interest, the AG suggested it be considered to maintain the public's confidence in the integrity of lawmakers.*

DC\_PJWC/CMO/2013

## Immunity from Legal Liability

- Qualified Immunity – while acting within scope of duties  
*Provides for defense if acting within scope of duties*
- Erode immunity – unethical actions or wrongful purpose could lead to exposure to liability (e.g., intentionally violating due-process rights, equal protection, or acting contrary to legal advice)

DC\_PJWC/CMO/2013

## Public Records Act

- Record – any physical or electronic form of information or communication.
- Open to public for inspection by holder of record – generally staff.
- Fee to provide by staff is set by City Council
- Penalty – Civil penalty – punishable by a penalty of not more than seven hundred fifty dollars (\$750.00)

DC\_PJWC/CMO/2013

## Parliamentary Procedure

- *Meetings conducted according to Robert's Rules of Order*

[www.robertsrules.org](http://www.robertsrules.org)

DC PJWC/CMO/2013

# Robert's Rules of Order

[www.robertsrules.org](http://www.robertsrules.org)

**Roberts Rules, full text (1915 version)**

**Introduction to Robert's Rules**

**Quick Chart of Motions**

**Chart of Motions in Arabic**

## **Robert's Rules of Order - Summary Version**

### **For Fair and Orderly Meetings & Conventions**

Provides common rules and procedures for deliberation and debate in order to place the whole membership on the same footing and speaking the same language. The conduct of ALL business is controlled by the general will of the whole membership - the right of the deliberate majority to decide. Complementary is the right of at least a strong minority to require the majority to be deliberate - to act according to its considered judgment AFTER a full and fair "working through" of the issues involved. Robert's Rules provides for constructive and democratic meetings, to help, not hinder, the business of the assembly. Under no circumstances should "undue strictness" be allowed to intimidate members or limit full participation.

The fundamental right of deliberative assemblies require all questions to be thoroughly discussed before taking action!

The assembly rules - they have the final say on everything!  
Silence means consent!

- Obtain the floor (the right to speak) by being the first to stand when the person speaking has finished; state Mr./Madam Chairman. Raising your hand means nothing, and standing while another has the floor is out of order! Must be recognized by the Chair before speaking!
- Debate can not begin until the Chair has stated the motion or resolution and asked "are you ready for the question?" If no one rises, the chair calls for the vote!
- Before the motion is stated by the Chair (the question) members may suggest modification of the motion; the mover can modify as he pleases, or even withdraw the motion without consent of the seconder; if mover modifies, the seconder can withdraw the second.
- The "immediately pending question" is the last question stated by the Chair!  
Motion/Resolution - Amendment - Motion to Postpone
- The member moving the "immediately pending question" is entitled to preference to the floor!
- No member can speak twice to the same issue until everyone else wishing to speak has spoken to it once!
- All remarks must be directed to the Chair. Remarks must be courteous in language and deportment - avoid all personalities, never allude to others by name or to motives!
- The agenda and all committee reports are merely recommendations! When presented to the assembly and the question is stated, debate begins and changes occur!

## **The Rules**

- **Point of Privilege:** Pertains to noise, personal comfort, etc. - may interrupt only if necessary!
- **Parliamentary Inquiry:** Inquire as to the correct motion - to accomplish a desired result, or raise a point of order
- **Point of Information:** Generally applies to information desired from the speaker: "I should like to ask the (speaker) a question."
- **Orders of the Day (Agenda):** A call to adhere to the agenda (a deviation from the agenda requires Suspending the Rules)
- **Point of Order:** Infraction of the rules, or improper decorum in speaking. Must be raised immediately after the error is made
- **Main Motion:** Brings new business (the next item on the agenda) before the assembly
- **Divide the Question:** Divides a motion into two or more separate motions (must be able to stand on their own)
- **Consider by Paragraph:** Adoption of paper is held until all paragraphs are debated and amended and entire paper is satisfactory; after all paragraphs are considered, the entire paper is then open to amendment, and paragraphs may be further amended. Any Preamble can not be considered until debate on the body of the paper has ceased.
- **Amend:** Inserting or striking out words or paragraphs, or substituting whole paragraphs or resolutions
- **Withdraw/Modify Motion:** Applies only after question is stated; mover can accept an amendment without obtaining the floor
- **Commit /Refer/Recommit to Committee:** State the committee to receive the question or resolution; if no committee exists include size of committee desired and method of selecting the members (election or appointment).
- **Extend Debate:** Applies only to the immediately pending question; extends until a certain time or for a certain period of time
- **Limit Debate:** Closing debate at a certain time, or limiting to a certain period of time
- **Postpone to a Certain Time:** State the time the motion or agenda item will be resumed
- **Object to Consideration:** Objection must be stated before discussion or another motion is stated
- **Lay on the Table:** Temporarily suspends further consideration/action on pending question; may be made after motion to close debate has carried or is pending
- **Take from the Table:** Resumes consideration of item previously "laid on the table" - state the motion to take from the table
- **Reconsider:** Can be made only by one on the prevailing side who has changed position or view
- **Postpone Indefinitely:** Kills the question/resolution for this session - exception: the motion to reconsider can be made this session
- **Previous Question:** Closes debate if successful - may be moved to "Close Debate" if preferred
- **Informal Consideration:** Move that the assembly go into "Committee of the Whole" - informal debate as if in committee; this committee may limit number or length of speeches or close debate by other means by a 2/3 vote. All votes, however, are formal.
- **Appeal Decision of the Chair:** Appeal for the assembly to decide - must be made before other business is resumed; NOT debatable if relates to decorum, violation of rules or order of business
- **Suspend the Rules:** Allows a violation of the assembly's own rules (except Constitution); the object of the suspension must be specified

# Robert's Rules of Order Motions Chart

RobertsRules.org

Based on *Robert's Rules of Order Newly Revised (10th Edition)*

**Part 1, Main Motions.** These motions are listed in order of precedence. A motion can be introduced if it is higher on the chart than the pending motion.

§ Indicates the section from Robert's Rules.

§	PURPOSE:	YOU SAY:	INTERRUPT?	2ND?	DEBATE?	AMEND?	VOTE?
§21	Close meeting	I move to adjourn	No	Yes	No	No	Majority
§20	Take break	I move to recess for ...	No	Yes	No	Yes	Majority
§19	Register complaint	I rise to a question of privilege	Yes	No	No	No	None
§18	Make follow agenda	I call for the orders of the day	Yes	No	No	No	None
§17	Lay aside temporarily	I move to lay the question on the table	No	Yes	No	No	Majority
§16	Close debate	I move the previous question	No	Yes	No	No	2/3
§15	Limit or extend debate	I move that debate be limited to ...	No	Yes	No	Yes	2/3
§14	Postpone to a certain time	I move to postpone the motion to ...	No	Yes	Yes	Yes	Majority
§13	Refer to committee	I move to refer the motion to ...	No	Yes	Yes	Yes	Majority
§12	Modify wording of motion	I move to amend the motion by ...	No	Yes	Yes	Yes	Majority
§11	Kill main motion	I move that the motion be postponed indefinitely	No	Yes	Yes	No	Majority
§10	Bring business before assembly (a main motion)	I move that [or "to"] ...	No	Yes	Yes	Yes	Majority

**Part 2, Incidental Motions.** No order of precedence. These motions arise incidentally and are decided immediately.

§	PURPOSE:	YOU SAY:	INTERRUPT?	2ND?	DEBATE?	AMEND?	VOTE?
§23	Enforce rules	Point of Order	Yes	No	No	No	None
§24	Submit matter to assembly	I appeal from the decision of the chair	Yes	Yes	Varies	No	Majority
§25	Suspend rules	I move to suspend the rules	No	Yes	No	No	2/3

§26	Avoid main motion altogether	I object to the consideration of the question	Yes	No	No	No	2/3
§27	Divide motion	I move to divide the question	No	Yes	No	Yes	Majority
§29	Demand a rising vote	I move for a rising vote	Yes	No	No	No	None
§33	Parliamentary law question	Parliamentary inquiry	Yes	No	No	No	None
§33	Request for information	Point of information	Yes	No	No	No	None

**Part 3, Motions That Bring a Question Again Before the Assembly.**  
**No order of precedence. Introduce only when nothing else is pending.**

§	PURPOSE:	YOU SAY:	INTERRUPT?	2ND?	DEBATE?	AMEND?	VOTE?
§34	Take matter from table	I move to take from the table ...	No	Yes	No	No	Majority
§35	Cancel previous action	I move to rescind ...	No	Yes	Yes	Yes	2/3 or Majority with notice
§37	Reconsider motion	I move to reconsider ...	No	Yes	Varies	No	Majority

A summary of all public comments received by the public at the following Meetings:

March 27, 2013 – 12:00 to 2:00 – Laramie Recreation Center

March 27, 2013 – 5:30 to 8:00 – Laramie Recreation Center

March 28, 2013 – 12:00 to 2:00 – Fire Station #2

March 28, 2013 – 6:00 to 8:00 – Lincoln Community Center

**March 27, 2013 – 12:00 to 2:00 – Laramie Recreation Center**

- 26 people signed in.
- General Comments
  - A comment letter from Marcia Gladstone (Hand Delivered to Staff)
  - A inquiry/concern into how shared-use paths and on street bike lanes would interface and transition between the two different types.
  - (2) Two comments provided regarding the importance in keeping/maintaining/ensuring that access to the east to the National Forest through the other public properties in the area. At a minimum at least access should be secured if major property acquisition can't happen.
- Mega Map
  - Comment #1 – Spring Creek Path near senior housing on 30<sup>th</sup> and Sheridan Street – Screen of path along Spring Creek from residential and senior housing to reduce noise, smoke, visibility, etc. should be incorporated. Also signage should be use to discourage access into parking area off the path.
  - Comment #2 – Playlot Park south of Spring Creek near future 30<sup>th</sup> Street extension – Small Park in this location is okay, however may be too far away for seniors in the area.
  - Comment #3 – Boulder Drive and Bill Nye Intersection – Boulder Drive should extend to the Interstate and be the interchange for the area. Not 30<sup>th</sup> Street.
  - Comment #4 – East of future 30<sup>th</sup> Street, south of the new housing development “The Pointe” – This area should not be developed and will cause flooding if it is.
  - Comment #6 – Future Neighborhood Park, south of Bill Nye in Turner Tract – this is a good park location and a good idea to have as a Dog Park.
  - Comment #7 – 30<sup>th</sup> Street and I-80 Interchange – No 30<sup>th</sup> Street Interchange.
  - Comment #8 – East of town, between National Forest and City – I think a public access corridor connecting the city and the National Forest east of town is super important.
  - Comment #25 – Park area south of CortHELL neighborhood Area – I would like some garden plots (so I can grow veggies) in our neighborhood.
  - Comment #26 – Spring Creek Channel – This area should be improved as a fishery. Great job on Spring Creek! Please keep it up and protection this “wild” stream. Maybe put trout habitat so kids can learn to fish along a safe stream. [Person drew a fish as well].

- Comment #27 – 4<sup>th</sup> and Fetterman (I believe more a generalized location) – Volunteer gardeners can plan annuals and perennials flowers, and more in mini plots along 30<sup>th</sup> Street and Grand et. al. I would do this for a season. Include daffodils and much more. [Person drew a flower and smiley face for us.]
- Comment #28 – North of Harney Street, near 22<sup>nd</sup> Street in field – provide a connection between the existing path and 22<sup>nd</sup> Street for the retirement home, Connemara and Richards park to use so they don't have to walk up 22<sup>nd</sup> Street or utilize future private paths within UW's land.
- Comment #29 - East of town, between National Forest and City – My number 1 priority here is greeting the town connected to Medicine Bow National Forest across the Warren Livestock property and protecting the exposed aquifer from development.
- Parks/Trails Map
  - General Comment – fix dog park, put in grass!
  - Comment #37 – Washington Park Basketball Courts – Basketball court lights need to be able to stay on longer at night.
  - Comment #38 & #39 – One at LaPrele Park the other south of Corthell neighborhood in the Neighborhood Park to the south – We would like garden plots in our neighborhood please.
  - Comment #1 – 15<sup>th</sup> Street in Tree Area – Better snow removal on Bike Trail.
  - Comment #2 – Willett Dr. near hospital and golf course – Better road care on Willett in this area, Also maybe a stop light at that intersection at 10<sup>th</sup> and Willett.
  - Comment #3 – 45<sup>th</sup> Street near Indian Hills neighborhood – This Street should connect to Grand Avenue.
  - Comment #4 – Labonte Park – Take better care of the pone that smells bad.
  - Comment #5 – 21<sup>st</sup> and Grand – Bridge or tunnel across Grand Avenue.
  - Comment #6 – South of town, west of 15<sup>th</sup> street, south of I-80 and north of Skyline – park or Recreation in open area by skyline would be helpful for new daycare on 15<sup>th</sup> and skyline, kids need somewhere to play.
  - Comment #25 – 15<sup>th</sup> and Grand – Bike box at this intersection.
- Monolith Ranch Map
  - General Comment – This ranch shows great potential.
  - Comment #25 & #26 – Near the current entry and at the parking area off of HWY 230 – Better signage on HWY 230 and a Pedestrian bridge(s) over stream for bird watchers.
  - Comment #27 – Near the center of the ranch, west of HWY 287 – Please make large park area. (this comment may apply to the whole ranch, sticker just put in the middle)
  - Comment #28 – Located south of the pivot – Wind farm for local electricity. I'd like to see the monolith ranch become the Laramie version (sp) of Central Park in NYC. The Anchutz wind properties in Carbon County are excellent planning process examples! Check the "Colorado Community Solar Garden Act" , remote solar installs are excellent possibilities for brown fields, airport buffers and the ranch.
  - Comment #29 – Pivot – Make opportunities for entrepreneurs to grow food, instead of growing alfalfa to simply use water.

## March 27, 2013 – 5:30 to 8:00 – Laramie Recreation Center

- 20 people signed in.
- General Comments
  - Purchase all open space over the Aquifer Recharge Zone for a public park. City ownership works fine, probably better than State ownership. Do not landscape or irrigate, just leave it as it is, with non-motorized trails connecting to the US Forest Service Pole Mountain Unit.
  - A fiber optics line is located south of I-80 and the easement that it is in should be use to secure an access easement to allow a trail or access to the top of I-80.
  - What about a Monolith Ranch Land Swap for aquifer land?
- Mega Map
  - Comment #9 - East of town, between National Forest and City – Access from parks to State section and trails east to National Forest.
  - Comment #10 – Area between Corthell neighborhood and 19<sup>th</sup> Street, south of Spring Creek – Love the idea of the bike path around town. Additionally I enjoy the fabulous idea of open space by LaPrele Park.
  - Comment #30 – Laramie River, north of Optimist Park – Good location for whitewater park providing natural constriction in the channel, nearby parking, and a fair bit of gradient in the river in this area. [This item was supported by 6 different people].
  - Comment #31 – Along green Belt, west of cold storage buildings – I suggest putting in an adjacent/parallel single track dirt trail to the existing green belt & proposed continuation of the green belt that surrounds the City.
  - Comment #32 – – Laramie River, north of Optimist Park – Increase river access points to where the river can be utilized more freely by fisherman, tubers, kayakers, and floaters. Extreme South and North points would be best if they provided riverside access to vehicles and some parking. [This item was supported by 7 different people].
  - Comment #33 – Future Union Pacific Park Site – Obstacle Course.
- Parks/Trails Map
  - Comment #40 – Future Neighborhood Park in Indian Hills – Definitely think this is a good spot for a neighborhood park. People love to walk in this area.
  - Comment #41 – Future Neighborhood Park east of Indian Hills – People are already using this area so it is a good idea to preserve and regulation usage.
- Monolith Ranch
  - Comment #30 – South of Fishing Access on the Ranch – Water access definitely would be utilized. i.e. fishing, rafting, boating – let’s make use of the river – high amount of attraction for recreation.
  - Comment #31 – Central Monolith Ranch – Mountain Biking is popular for college students – Mountain Bike Trail!
  - Comment #32 – Central Monolith Ranch – Mountain bike single track trail system with multiple loops, creative design, many option, similar to soapstone Recreation area north of Ft. Collins.

### **March 28, 2013 – 12:00 to 2:00 – Fire Station #2**

- 17 people signed in.
- General Comments
  - Dirt trails beside shared use path
- Mega Map
  - Comment #11 – Future Community Park west of Colorado Ave. – this park is a good location.
  - Comment #12 – Future Playlot at the SW corner of Adams and Franklin – Move this park more west closer to Colorado Ave.
  - Comment #14 – East of Town – Access to the East is important.
  - Comment #15 & #16 – On Beltway around town – The Beltway concept is a good idea and should be preserved.
- Parks/Trails Map
  - Comment #7 – Old Roller Skate Rink – City own the Roller Skating Rink open to the public and available to the local roller Derby Team “The Naughty Pines Derby Danes” and other leagues for events.
  - Comment #8 – Future Dog Park location north of Aragon Fields – I would greatly appreciate this development. Having a dog in this area I often have to travel out of town for him to be let off the leash and get exercise.
  - Comment #42 - North of Harney Street, near 22<sup>nd</sup> Street in field – Connect trail in this area to 22<sup>nd</sup> Street. This would help with access to Jr. High if this path connected to 22<sup>nd</sup>.
  - Comment #43 – Aragon Fields – Area for runners who don’t like running on concrete.
  - Comment #44 – Future Natural Area between Corthell neighborhood and 19<sup>th</sup> Street, south of Spring Creek – Improved natural area, trail and trash upkeep , improved landscaping and mostly left undeveloped.
  - Comment #45 – LaPrele Park – I like the dirt path at this park. Keep these maintained and add more at various parks.
  - Comment #46 – Ridgeline Trail – Would love shared use paths in this area.
  - Comment #47 – Rural Paths east of town – Rural Paths – YES!
  - Comment # 48 – East of town, northern area – Bike and walking access to this area would be wonderful.
  - Comment #49 – Future Boulder Drive – Safe bike access to the new High School site!!
- Monolith Ranch
  - Comment #34 – Monolith Ranch Fishing Access – Kayak Park/tubing – great idea.

### **March 28, 2013 – 6:00 to 8:00 – Lincoln Community Center**

- 17 people signed in.
- General Comments
  - It would be nice to have more swings and merry-go-rounds in town.

- It would be important to ensure all “dog parks” be leash-free. The newly adopted ordinance doesn’t allow for voice control and is (if you’re a responsible dog owner) a negative shift in lifestyle for us and our dogs. Maybe some trails could have similar status?
- We need access east to the US Forest Service property, and west along the abandoned rail bed – ideally also to US Forest Service property.
- Need more room to move.
- Good views
- Space to walk my dog.
- Laramie has done a very good job in building parks that serve the community. I believe the only constructive comment I could make would be to incorporate parks structures that promote community unity.
- East all the way up to the US Forest Service and west up to Centennial we need access.
- We need long loops that are automobile free!
- Kiwanis Park on the west side – Couldn’t it be considered to have a small paved walk path around the park? It’s so little used in winter, usually gets bumpy and drifted and many more would use it – it’s a beautiful (often unused) park.
- I think the way you connect all the trails to the Greenbelt is awesome. The long term planning is awesome and very well thought out. I would like to see a connection between the Greenbelt and more central town, but overall it’s an awesome plan. Also it is so important that we have access to the east.
- “Beginner” Bike riders (training wheels, trikes, etc.) need an oval to ride on in neighborhood and community parks. Parents/guardians sit and watch kids practice safely so clear sight-lines are necessary. The area doesn’t have to be large, just something that challenges skill acquisition without needing parents keeping up.
- Need to have BMX track in West Laramie. The two that are planned are not accessible to West Laramie kids.
- Thank you for keeping bike lanes on through streets – much better than uncontrolled intersections.
- Please make 2<sup>nd</sup> and Sheridan to 15<sup>th</sup> and Sheridan a priority.
- Mega Map
  - Comment #1 – I-80 and South 3<sup>rd</sup> Interchange Area – Needs some work. Cyclists going north must ride on street going wrong way – against traffic. Need to add a sidewalk extension or something to make connectivity until riders can get to 2<sup>nd</sup> Street.
  - Comment #2 – Garfield Street and Snowy Range Rd. – Where State HWY and interstate Right-of-way meet, cyclists heading east into town the bike lane pavement disappears inexperienced riders swerve into auto lanes. Needs some patching.
  - Comment #33 – Greenbelt west of UP Property – Bridge & connection between McCue and Greenbelt in existing easement.
  - Comment #13 – The “Grove” sales office – This could be a potential viewshed area.
  - Comment #14 – Area between Corthell neighborhood and 19<sup>th</sup> Street “Silver Sage” – Property owner does not like that this is shown on his property.

- Comment #15 – Future Neighborhood Park on North 15<sup>th</sup> Street – The playlot will be more accessible to more people if it is moved to the south part of the park area. I wasn't to see the overall nature area increase. It is important to keep the view shed so you can go up on the hill and look over at the Medicine Bow Mountains. I am in favor of this natural park area , but question how compatible having it as a bike area will be. I have small children and do not want to keep worrying about competing with bikers on family walks. We definitely need room to roam in this area of town.
- Parks/Trails Map
  - Comment #50 – Jacoby – We need another Golf Course – 18 Holes!
  - Comment #51 – Labonte Park – Make stink lake park into a dog park or install doggie bag dispenser.
  - Comment #52 – North of town on the Laramie River – I feel that some trails around town are desperately needed, runners and bikers have some problems finding places to go that are not on main streets.
  - Comment #53 – New UW apartments “Bison Run” – It would be nice to have a park area near Bison Run more towards Grand Ave. in that empty lot to throw Frisbee or hang out.
  - Comment #54 – Washington Park – The basketball courts are not in very good condition. There are a lot of slick spots on the cement. Possibly replace the courts foundation to make it more safe to run and jump on.
- Monolith Ranch
  - Please keep the Monolith Ranch Non-motorized.



## WYOMING GAME AND FISH DEPARTMENT

5400 Bishop Blvd. Cheyenne, WY 82006

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March 5, 2013

### MEMORANDUM

TO: Paul Harrison, Parks and Recreation Director,  
Derek Teini, Laramie City Senior Planner

FROM: Mike Snigg, Laramie Region Fisheries Supervisor

COPY TO: David Zafft, Fisheries Management Coordinator, file

SUBJECT: Community Fisheries

The Wyoming Game and Fish Department is continually looking to provide fishing opportunity. One of these opportunities is development of "Community Fisheries" for all residents usually located within city boundaries. These fisheries are especially important to young potential anglers and those unable to travel to more remote lakes and streams. Huck Finn Pond is an example of an important fishery for kids thirteen and under to fish.

For many years I have been trying to obtain more community fishing opportunities near the City of Laramie, specifically along the Laramie Greenbelt. For a variety of reasons these have not yet worked out.

I would like to suggest that as the City of Laramie develops the Parks and Recreation Master Plan that community fishing ponds be considered. We have the ability to stock community fishing ponds with catchable size trout. Ponds such as Huck Finn provide lots of opportunity, not only for fishing but for many other wildlife related activities. Please feel free to contact me (1-307-745-5180 ext. 237) if there is opportunity for creation of additional community fisheries in the City of Laramie and our Department will assist to the best of our ability.

## Melissa Owen

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**From:** Mikell [mikell@wyoming.com]  
**Sent:** Tuesday, March 05, 2013 9:05 PM  
**To:** PTR Master Plan  
**Subject:** Greenbelt trail comment

Hi,

I have provided (separately) some input to the MasterPlan process for proposed parks and trails, and was glad to do so.

I would also like to make a comment/suggestion concerning the Laramie River Greenbelt Trail as it exists today. Great as the trail is, there is a significant problem with the trail underpass at the Snowy Range Road. There is so little elevation difference between the trail and the river that the underpass is frequently frozen over when occasionally water levels rise in the river and, and then similarly the underpass is flooded for at least several weeks each spring when river levels rise from snowmelt.

I believe that *\*most\** of this problem could be corrected were the trail level in the underpass raised approximately 1 foot. I think there is enough clearance overhead to accommodate that, though I do not know if there are design rules/standards that mandate some minimum level of clearance that would be compromised. But, if possible, this would be a useful improvement, and one which should not cost too much money.

But I also believe an alternate route should be developed to ensure year round travel through this chokepoint, to consist of a pedestrian crosswalk across the Snowy Range Road, with connections to the River Trail on both sides of the road.

--Mikell Platt

## Melissa Owen

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**From:** Melissa Owen  
**Sent:** Tuesday, March 12, 2013 2:02 PM  
**To:** PTR Master Plan  
**Subject:** public comment

Helen Coates stopped at the Recreation Center on 2/28/13, and wanted to provide a comment for consideration as she would be unable to attend the public meeting scheduled later in the evening. I spoke with her at length and the following is a summary of her concerns\comments:

-The condition of the current Dog Park at Optimist Park is poor. Any future dog parks should include irrigation to keep the turf in good condition, more waste clean-up stations, a much larger area for dogs, and more signage reminding people to clean up after their own pets.

-Laramie needs more dog parks and should take a page from other communities who have successfully created beautiful and practically useful dog parks. These parks are larger than our current park which is a necessity and have many amenities for dogs *and* their owners to enjoy.

-As dog parks are expanded, we must keep ADA accessibility in mind, so that these parks are available for all to enjoy. The current dog park at Optimist Park is far from the parking lot and poses a challenge for those with mobility issues to access the area. Additionally, there is no seating within the dog park for those that might require seating due to mobility issues. She requested that temporary seating be placed at Optimist Dog Park and that for all future dog parks, seating inside the fenced in areas be incorporated as a standard.

Mel Owen  
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Parks & Recreation Department  
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ALL CITY OF LARAMIE ELECTRONIC CORRESPONDENCE AND ATTACHMENTS MAY BE TREATED AS PUBLIC RECORDS AND SUBJECT TO PUBLIC DISCLOSURE

## Development of a vision statement for the Master Plan.

Examples for consideration:

- a. To provide equitable parks and recreation services and opportunities to all areas and people of the community.
- b. Develop a parks, trails, recreation and natural areas system that is specific to Laramie and the surrounding community.
- c. Establish new parks in conjunction with future development or in areas of park deficiency; parks should be considered no different than other vital infrastructure, such as streets, sidewalks and utilities.
- d. To improve the visual appearance of our community through beautification of areas owned by the city by improving their recreational and natural area qualities.
- e. To provide for the future needs of the community in relationship to parks, recreation, trails and natural areas through sound planning and visionary foresight.
- f. Establish a funding mechanism that provides for parks, recreation, trails and natural areas that adequately serve the population, based on population growth & development pressures.
- g. Provide for a continuous loop around (and throughout) the community for off street bike and pedestrian paths that allow users to access parks, recreation and natural areas.
- h. Secure permanent access to the east of town to ensure preservation of the natural areas, and at a minimum access to the National Forest.