



**CITY OF LARAMIE
PARKS & RECREATION
DEPARTMENT**
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**CITY OF LARAMIE
PARKS, TRAILS & RECREATION MASTER PLAN AD HOC ADVISORY
COMMITTEE
AGENDA**

MEETING DATE: July 11, 2012

TIME: 11:30 AM

LOCATION: Recreation Center large conference room – 920 Boulder Drive

Consent Agenda

1. Approval of the minutes from the June 27, 2012 meeting.

Motion by _____, seconded by _____, that the consent agenda be approved and that each specific action on the consent agenda be approved as indicated. (Items listed on the consent agenda are considered to be routine and will be enacted by one motion in the form listed above. There will be no separate discussion of these items unless a Committee Member or citizen so requests, in which case the item will be removed from the consent agenda and will be considered on the regular agenda.)

Regular Agenda:

1. Presentation and discussion of Census data in relation to park service areas.
2. Future meeting schedule:
 - July 24th - City Council Work Session – update on Ad Hoc Committee’s progress
 - July 25th - Bike lanes, Class 2 and 3 trails (on-road facilities) recommended development standards.

3. Other business

New business:

Public Comments

Next Meeting Date: Wednesday July 25, 2012 @ 11:30am

CITY OF LARAMIE
PARKS, TRAILS & RECREATION MASTER PLAN AD HOC ADVISORY COMMITTEE
June 27, 2012
Minutes of Meeting

MEMBERS PRESENT: Amber Travsky, Amy Williamson, Bill Gribb, Dave Hammond, Evan O'Toole, Joe Lord, Mike Moeller, Peggy McCrackin, Scott Mullner, Vicki Henry

MEMBERS NOT PRESENT: Dan McCoy

GUESTS: David Gertsch, County Planner

CITY OF LARAMIE STAFF PRESENT: Paul Harrison, Parks & Recreation Director; Mike Zook, Parks Manager; Michael Peters, Recreation Manager; Mel Owen, Administrative Assistant; Derek Teini, Senior Planner; David Derragon, Assistant City Manager; Eric Jaap, Civil Engineer; Larry Ketcham, City Engineer; Matthew Cox, Community Development Intern

The regular meeting was called to order by chair Dave Hammond at 11:30 a.m.

Consent Agenda:

1) Approval of the minutes from the June 12, 2012 meeting.

Motion by Williamson, second by McCrackin, that the consent agenda be approved. Motion carried 10-0.

Regular Agenda:

1) Presentation and discussion of the North Laramie Drainage Master Plan draft conceptual recommendations.

Larry Ketcham, City Engineer, presented a brief overview of the North Laramie Drainage Master Plan proposal. He noted that a study had been done examining a variety of alternatives to address drainage issues and storm water retention for the North Laramie area. The goal was to adequately prepare for holding water equal to the 100 year storm levels. The current consultant and staff recommendation is to utilize LaBonte Lake for holding storm water runoff. In order to allow for the containment of the 100 year storm levels a 6 foot wide, 6 inch high berm would have to be installed in two locations, one on the south side and the other on the west side surrounding the lake. A map showing the proposed measures was distributed to those in attendance. The containment berms would rest on the northwest and south sides of the Lake and would be designed to prevent spillage into the residential areas around the park. The Engineering staff believes this option would offer the necessary protection levels and would have the lowest impact on LaBonte Park.

The Committee inquired about the possibility of dredging LaBonte Lake to increase its holding potential. It was noted that doing so would make LaBonte Lake more of an amenity if the depth could be increased to a level to support fishing. The Committee also noted that with or without dredging of the lake, efforts must be made to capture silt and sediment before it is deposited into the lake. Particularly because drainage from a larger section of town would be emptying into the Lake, the increase in silt at the bottom would continue to be a problem. Ketcham stated that such filtering efforts would be a part of any plan that was implemented. Motion by Williamson, second by Moeller, to support the conceptual draft as presented for the North Laramie Drainage Project, with built in flexibilities; in particular to encourage any dredging or berming measures. Motion carried 10-0.

Ketcham also provided an update to the Committee on a grant for an area of the Spring Creek Channel due west of LaPrele Park that the City applied for. Unfortunately, the City was not selected to be a grant recipient; however representatives from the Department of Environmental Quality (DEQ) and the Environmental Protection Agency (EPA) encouraged staff to reapply next year. Staff believes a very strong application could be made next year and will be working on shoring up financial partnerships and receiving further letters of support from the community.

2) Shared Use Paths, Class 1 Trails recommended development standards.

Harrison presented the staff recommendations for Class 1 trails. In keeping with the American Association of State Highway and Transportation Officials' (AASHTO) standards; staff recommends 11 foot trails for shared bike and pedestrian areas, concrete, 6 inches thick with 6 inches of compacted base and shoulders, saw cut with no control joints. The committee provided their unanimous approval to utilize the above standard where appropriate in the Master Plan. Staff noted that staff will likely reference the AASHTO standards within the Master Plan thereby allowing the Class 1 Trail standard to change over time and adapt to changing needs. Placement of such Class 1 Trails and shared use paths will be considered at upcoming meetings in July.

3) Future meeting schedule.

The Committee was reminded of the City Council work session on July 24th at 6pm. Committee members and staff will be providing an update to the Council on the progress of the Master Plan thus far.

4) Other business.

Teini gave an update on the progress of the Master Plan survey that is being handled by the Wyoming Survey and Analysis Center (WYSAC). Teini noted that staff has met with WYSAC researchers on question refinement and the inclusion of maps within the survey. The survey is still being developed, it is expected that the survey will end in August, with results being reported to the Committee in October.

Harrison reminded the Committee that the Master Plan Committee will have a booth at Freedom Has a Birthday festivities this year. He encouraged Committee members to sign up for some time at the booth and help let the public know about the progress thus far and help solicit public input.

O'Toole mentioned to Committee members that Fort Collins has a functioning bike box at the intersection of Plum and Shields, if any members would like to see a practical application of a bike box. It was also noted that a new bicycle crossing button would be installed soon at 13th and Grand.

New Business

None

Public Comments:

None.

Meeting adjourned at 12:55 pm.

Respectfully submitted,

Mel Owen
Administrative Assistant
Parks and Recreation
City of Laramie