



CITY OF LARAMIE
FIRE DEPARTMENT
Life Safety & Fire Prevention Division
P.O. Box C
Laramie, WY 82073

(307) 721-5330
FAX (307) 721-5333
TDD (307) 721-5295

TENT PERMIT APPLICATION

1. Proposed Tent Use:

- | | | | |
|----------------|--------------------------|------------------|--------------------------|
| Benefit: | <input type="checkbox"/> | Birthday | <input type="checkbox"/> |
| Graduation | <input type="checkbox"/> | Anniversary | <input type="checkbox"/> |
| Athletic Event | <input type="checkbox"/> | Fund Raiser | <input type="checkbox"/> |
| Wedding | <input type="checkbox"/> | UW Tailgate Park | <input type="checkbox"/> |

Other (specify): _____

2. Applicant Name: _____

Address: _____

Phone: _____ Fax: _____

3. Supplier of Tent: _____

Address: _____

Phone: _____ Fax: _____

Flame Retardant Certificated Attached Yes ___ No ___ If not, specify when it will be sent

4. Proposed Tent Site: _____

Please attach site plan showing tent location, access road(s), buildings in close proximity, significant terrain features, etc. Label all distances-drawing, does not need to be to scale.

5. Owner of Site: _____

Address: _____

Phone: _____

6. Date Erected: _____ Date(s) of Use: _____

Removal Date: _____ Times of Use: _____

7. Dimensions of the tent: _____

8. Will side panels be provided for the tent? Yes , # of sides _____ No

9. Will electric power or lighting be provided? Yes No

10. Will cooking or heating equipment be used in the tent? Yes No

If cooking equipment being used, contact Health Department at 721-5283.

11. What is the anticipated number of attendees? _____

12. Will tables and chairs be used? Yes No

13. Additional Information: _____

Notice: The individual named below indicates that they will insure that the conditions set forth by the Tent Permit Guidelines (attached) shall be directly communicated to those persons that will supply materials to decorate and/or furnish the above tent. This information will also be provided to any other persons that will supply utilities to the site – including site owner/renter and organizer of the event.

The Fire Marshal or his designee is authorized to enter on to the premises covered by this permit to ascertain compliance with applicable laws, regulations and codes or any condition of permit approval.

Date: _____

Printed Name of Applicant: _____

Signature of Applicant: _____



Application is: **Approved** **Denied**

Comments: _____

Signature of Reviewing Officer: _____

Title: _____

Date: _____

Tent Permit Issued: _____

Calculated Occupancy Load: _____

Occupancy Load Sign Issued: _____