



CITY OF LARAMIE  
PARKS & RECREATION DEPARTMENT  
P.O. Box C  
Laramie, WY 82073

Parks: (307) 721-5264  
Fax (307) 721-5256  
Recreation: (307) 721-5269  
Fax: (307) 721-5284  
TDD (307) 721-5295

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CITY OF LARAMIE  
PARKS, TRAILS & RECREATION MASTER PLAN AD HOC ADVISORY COMMITTEE  
AGENDA

**MEETING DATE: June 13, 2012**

**TIME: 11:30 AM**

**LOCATION: Recreation Center large conference room – 920 Boulder Drive**

**Consent Agenda**

1. Approval of the minutes from the May 23, 2012 meeting.
2. To acknowledge receipt of a letter from Greg Brown concerning land swap negotiations between the City and the Laramie Church of Christ.

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the consent agenda be approved and that each specific action on the consent agenda be approved as indicated. (Items listed on the consent agenda are considered to be routine and will be enacted by one motion in the form listed above. There will be no separate discussion of these items unless a Committee Member or citizen so requests, in which case the item will be removed from the consent agenda and will be considered on the regular agenda.)

**Regular Agenda:**

1. Review and discussion of draft survey questions for the Master Plan citizen survey. Question and answer session on the survey process, facilitated by staff from the Wyoming Survey and Analysis Center (WYSAC).
2. Review and discussion of draft comment letter concerning the proposed Rogers Canyon Resource Protection and Public Access Plan.
3. Discussion on establishing bike/trail design standards for use within the Master Plan.
4. Future meeting schedule:  
**City Council work session moved to July 24<sup>th</sup>.**  
June 27<sup>th</sup> - North Laramie Drainage Master Plan impacts on LaBonte Park  
July 11<sup>th</sup> - Census data in relation to park service areas  
July 25<sup>th</sup> - Preliminary park service area deficiencies
5. Other business

**New business:**

Public Comments

Next Meeting Date: Wednesday June 27, 2012 @ 11:30am

**CITY OF LARAMIE  
PARKS, TRAILS & RECREATION MASTER PLAN AD HOC ADVISORY COMMITTEE  
May 23, 2012  
Minutes of Meeting**

**MEMBERS PRESENT:** Amber Travsky, Amy Williamson, Dan McCoy, Dave Hammond, Evan O'Toole, Joe Lord, Bill Gribb, Peggy McCrackin, Scott Mullner, Vicki Henry

**MEMBERS NOT PRESENT:** Mike Moeller

**GUESTS:** Greg Brown, Matthew Cox

**CITY OF LARAMIE STAFF PRESENT:** Paul Harrison, Parks & Recreation Director; Mike Zook, Parks Manager; Michael Peters, Recreation Manager; Mel Owen, Administrative Assistant; Derek Teini, Senior Planner; Charles Bloom, Senior Planner; David Derragon, Assistant City Manager

The regular meeting was called to order by chair Dave Hammond at 11:32 a.m. Chair Dave Hammond introduced new member Vicki Henry and welcomed her to the Committee. Guest Greg Brown and City Intern Matthew Cox were also introduced and welcomed to the meeting.

**Consent Agenda:**

- 1) **To approve the minutes from the May 9, 2012 regular meeting of the Parks, Trails and Recreation Master Plan Ad Hoc Advisory Committee.**

Motion by Williamson, second by Lord, that the consent agenda be approved. Motion carried 9-0, McCoy absent.

**Regular Agenda:**

- 1) **Part two of bike/trail design standards and classifications.**

Bloom presented an adapted presentation from the Cheyenne bikeway design workshop for discussion. The presentation covered what other communities have done to create bike boulevards with rules, signage, bike boxes, and traffic calming measures.

The Committee noted a desire to include the following within the Master Plan: usage of the "sharrow" signage along bike routes, implementation of bike boxes at necessary intersections and the removal of parking adjacent to intersections along designated bike routes. The Committee also noted that a general statement of support for making Laramie a more bike friendly community should be included in the plan as well; these more general support statements would make clear the intention of the Committee yet leave the onus of planning and implementing the specific measures needed to accomplish said goals upon staff and the Traffic Commission.

- 2) **Clarification request concerning the Commuter Bike Lane pilot program on Ivinson Avenue from the May 9, 2012 meeting.**

Harrison noted that the Committee's previously stated preference for creating a bike lane on Garfield Street would prolong the eventual implementation of the pilot program. Harrison stated that Ivinson Avenue could more easily accommodate a commuter bike lane with fewer changes to the current infrastructure, and therefore less overall cost. To proceed with a commuter bike lane on Garfield Street would significantly delay the project's process and there is markedly less political support for the pilot program on Garfield Street. The Committee re-examined the advantages and disadvantages of both locations.

Motion by Travsky, second by Lord, to support proceeding with a Commuter Bike Lane pilot program on Ivinson Avenue, while continuing to examine Garfield Street as a long-term option for the placement of a commuter bike lane. Motion carried 8-0, McCoy and Gribb not present.

- 3) **Future meeting schedule.**

The Committee and staff discussed the planned work session with the City Council and agreed to schedule it for June 26<sup>th</sup>.

**4) Other Business.**

A handout regarding the BLM's proposed Rogers Canyon Resource Protection and Public Access Plan was distributed to the Committee Members. Harrison asked that the Committee review the information on their own time and forward any individual comments to him before the next meeting. A response would be crafted for the Committee's review and discussion at the next regularly scheduled meeting and BLM staff may be on hand to answer any questions related to the proposal.

**New Business**

None

**Public Comments:**

None

Meeting adjourned at 1:10 pm.

Respectfully submitted,

A handwritten signature in black ink that reads "Mel Owen". The signature is written in a cursive, flowing style.

Mel Owen  
Administrative Assistant  
Parks and Recreation  
City of Laramie

21 May 2012

Laramie Parks, Trees & Recreation Advisory Board  
&  
Parks, Trails & Recreation Master Plan Ad Hoc Advisory Committee  
c/o Mr. Paul Harrison, Director  
Laramie Parks & Recreation Department  
Recreation Center  
920 Boulder Drive  
PO Box C  
Laramie, WY 82073

Dear Mr. Harrison, Board, and Advisory Committee Members,

We enthusiastically support negotiations between the City of Laramie and the Laramie Church of Christ (LCC) for a land-swap involving lot 23 of block 5 in the Indian Ridge preliminary Plat. Lot 23 is approximately 4.5 acres, and is located at the north end of Arapaho Drive in the Indian Hills subdivision.

City parks and city owned open spaces conspicuously underserve the Indian Hills and Alta Vista subdivisions. Assuming the City can secure lot 23 for Parks & Recreation in a land-swap, the additional ca. 4.5 acres represents nearly a 100% increase in Parks & Recreation property within the Indian Hills/Alta Vista neighborhoods. Our grand vision for lot 23 is that it would serve as the initial nucleus for a larger walking park with trails, and perhaps other features, that are appropriate for the current setting.

Again, we strongly support the City's efforts to secure lot 23 of Block 5 in the Indian Ridge preliminary plat via a land-swap with the current owner, Laramie Church of Christ. City ownership of lot 23 would be a major step in improving the quality of life in the northeastern section of Laramie.

Thank you,



Laurel Armstrong  
1358 Indian Hills Drive

Greg & Linda Brown  
1156 Banock Drive

Maryalice & Jeff Snider  
1452 Indian Hills Drive

Landra Rezabek  
1354 Indian Hills Drive

Anne Sylvester  
Steve Herbert  
1155 Arapaho Drive

Gary Bolton  
Elise Pendall  
1169 Apache Drive

Stephen Williams  
Karen Cachevki Williams  
1454 Indian Hills Drive

Chris & Becky Riley  
1063 Arapaho Drive

Carol Frost  
1495 Apache Drive

Chris Ewing  
1456 Dakota Drive

Suzanne H. Lewis  
1155 Inca Drive

Jim and Donna Mecham  
4202 Navajo Drive

Barbara R. Garrett  
1071 Arapaho Dr.

Fred McLaughlin  
1155 Apache Drive

Dan & Jacque McCrackin  
1075 Arapaho Drive

Darryl & Carol Dean  
1057 Banock Drive

Scott Arp  
3941 Alta Vista Drive

Kenton and Jackie Walker  
3942 Alta Vista Drive

Michael Brotherton  
1169 Apache Drive

Debra Hixenbaugh  
1168 Apache Drive

Olivia Petersen  
1757 Apache Drive

Vivian Heller  
1172 Apache Drive

Mary Ann Purtzer  
1255 Apache Drive

Hazel Hilmer  
1355 Apache Drive

Charles Sanchez  
Mary Bower  
1164 Apache Drive

Tim & Jackie Collins  
1252 Apache Drive

Mike & Janice Leath  
1160 Banock Drive

cc: Mr. Randy Hunt, Director, Community Development Department

## Parks and Recreation Ad Hoc Committee Master Plan Survey Questions DRAFT

### General

1. What is the age of yourself, members of your family?
2. What is your income level and employment status?
3. Would you be supportive of paying (through taxes or some other assessment) more for parks and recreation services? If you answered yes, how would you like to pay for these services:  
A) Sales tax collections      B) SPT funds      C) new residential development fees

### Parks

1. Where do you live within the community?
2. What areas do you feel are not well served by a park? Map for these two questions.
3. What Parks do you or members of your family most often use? Why? (maybe include a list of a few reasons...)
4. What Parks do you or members of your family not use? Why? (maybe include a list of a few reasons...)
5. How often do you use our parks?
6. What amenities in the City parks do you use? What activities do you do within City parks?
7. What barriers or difficulties do you see when using city parks?
8. How do you get to parks located within the community? (multiple choice answers)
9. If you walk or ride your bike, how far maximum would you travel to get to a park? (multiple choice answers)
10. If you have children, how far maximum would you allow your child to travel unsupervised to get to a park?

### Trails

1. Do you use bike lanes and trails primarily for recreation or transportation?
  - a. If you are using our bike lanes and trails primarily for recreation, what streets do you use and why? And what barriers or difficulties do you face in using these bike lanes or trails.
  - b. If you are using our bike lanes and trails primarily for transportation around the community, what streets do you use and why? And what barriers or difficulties do you face in using these bike lanes or trails.
2. What types of improvements, such as painting, signage, bike boxes, etc. would you like to see incorporated into the trail system?

### Recreation

1. What recreation activities or facilities do you or members of your family most often use? Why? How often do you usually use the above recreation activities or facilities?

2. What barriers or difficulties do you face in using the current recreation facilities and activities that are offered in our community?
3. Are there any deficiencies in recreation activities or facilities in Laramie?
4. What types of recreation facilities and activities would you like to see in Laramie?

#### Natural Areas

1. What natural areas/open space do you or members of your family most often use? Why? How often do you utilize these areas?
2. What activities do you normally do in these natural/open space areas?
3. Should all natural areas allow public access or should some natural areas restrict access?
4. What areas in and around Laramie should be preserved as natural areas/open space?
5. What barriers do you face in accessing natural areas/open space around the Laramie area?

Please rank the below services/areas in terms of priority for allocating City funds and resources:

A) Parks

B) Trails

C) Recreation

D) Natural Areas/Open space

-The 2012 City of Laramie Citizen Survey (done by WYSAC) is attached to give an idea of what the final product may look like. Please note that WYSAC staff will be refining and revising questions as needed in order to produce a fair, statistically sound survey.

# 2012 CITY OF LARAMIE CITIZEN SURVEY

Thank you for taking the time to complete this survey. Your participation in this survey is voluntary. Refusal to participate will have no effect on any benefits to which you are otherwise entitled. Fill in bubbles completely using either pencil or pen (blue or black ink), but please do NOT use a felt-tip marker.

Mark Answers Like This  •   
 NOT Like This  X ✓

**1. How would you rate the QUALITY of each of the following services provided by the City of Laramie?**

	Excellent	Good	About average	Not so good	Poor	Don't know / Not sure
Fire fighting	<input type="radio"/>					
Fire prevention	<input type="radio"/>					
Ambulance service	<input type="radio"/>					
Disaster preparedness	<input type="radio"/>					
Enforcement of traffic laws	<input type="radio"/>					
Crime prevention	<input type="radio"/>					
Garbage collection	<input type="radio"/>					
Landfill (dump) services	<input type="radio"/>					
Street maintenance and repair	<input type="radio"/>					
Street cleaning	<input type="radio"/>					
Snow removal on major streets (not including residential streets)	<input type="radio"/>					
Storm water drainage	<input type="radio"/>					
Sewer services	<input type="radio"/>					
Water quality	<input type="radio"/>					
Reliability of water flow	<input type="radio"/>					
Park appearance/maintenance	<input type="radio"/>					
Recreation programs	<input type="radio"/>					
Land use, planning, zoning	<input type="radio"/>					
Code enforcement (weeds, substandard buildings, junk, etc.)	<input type="radio"/>					
Animal control	<input type="radio"/>					
Building permit services	<input type="radio"/>					
Curbside recycling	<input type="radio"/>					
Mosquito control	<input type="radio"/>					
Access for disabled persons to city facilities, parks, etc.	<input type="radio"/>					
Access for disabled persons on public streets, sidewalks, crosswalks, etc.	<input type="radio"/>					

**2. If you have interacted with a City of Laramie department in the past 12 months, please identify the department of your MOST RECENT interaction:**

- Police
- Fire
- No interaction → Skip to question 3.
- Public Works
- Community Development
- Parks & Recreation
- Administration

**2a. For that most recent interaction with a City department, please rate the personnel that you interacted with on the following:**

	Excellent	Good	About average	Not so good	Poor	Don't know / Not sure
Knowledge	<input type="radio"/>					
Responsiveness	<input type="radio"/>					
Courtesy	<input type="radio"/>					
Overall impression	<input type="radio"/>					



3. Do you rent or own your Laramie residence?

- Rent
- Own  
(Owned by self or family member)
- Other

4. How do you feel about the following issues as they relate to the City of Laramie?

	Not a problem	Minor problem	Moderate problem	Major problem	Don't know / Not sure
Crime	<input type="radio"/>				
Illegal drug use	<input type="radio"/>				
Driving Under the Influence	<input type="radio"/>				
Underage alcohol offenses	<input type="radio"/>				
Bicyclists following traffic laws	<input type="radio"/>				
Loud vehicles	<input type="radio"/>				
Nuisances (rundown buildings, weeds, junk vehicles)	<input type="radio"/>				
Speeding and traffic violations	<input type="radio"/>				
Unsupervised youth	<input type="radio"/>				
Litter and debris	<input type="radio"/>				
Public disturbances (loud music, parties, etc.)	<input type="radio"/>				
Vandalism (graffiti, broken windows, etc.)	<input type="radio"/>				
Occupancy violations (e.g., too many people living in a single home or apartment)	<input type="radio"/>				

5. How safe do you feel...

	Very safe	Somewhat safe	Somewhat unsafe	Not safe at all	Don't know / Not sure
In your neighborhood during the day	<input type="radio"/>				
In your neighborhood after dark	<input type="radio"/>				
In the downtown area during the day	<input type="radio"/>				
In the downtown area after dark	<input type="radio"/>				
In Laramie parks during the day	<input type="radio"/>				
In Laramie parks after dark	<input type="radio"/>				
In Laramie greenbelts during the day	<input type="radio"/>				
In Laramie greenbelts after dark	<input type="radio"/>				

6. To what extent do you agree or disagree with the following statements?

	Strongly agree	Somewhat agree	Neither agree nor disagree	Somewhat disagree	Strongly disagree	Don't know / Not sure	Not applicable
"The City of Laramie government welcomes citizen involvement and encourages citizen participation."	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
"I have a good understanding of how my taxes are spent on City services, operations and capital projects."	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
"The fee I pay for City <u>water</u> is reasonably priced for the service I receive."	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
"The fee I pay the City for <u>sewage collection and treatment</u> is reasonably priced for the service I receive."	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
"The fee I pay the City for <u>garbage collection and disposal</u> is reasonably priced for the service I receive."	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>



12. Next, we are interested in your opinion about how the City should prioritize the allocation of available funds. Please tell us what priority should be placed on each of the following items with regard to funds allocation.

	High priority	Moderate priority	Low priority	Not a priority	No opinion / Not sure
Street and alley maintenance	<input type="radio"/>				
Maintaining infrastructure (sewer and water distribution system, storm drains)	<input type="radio"/>				
Preservation of water resources (Casper Aquifer, Monolith Ranch, Water Rights)	<input type="radio"/>				
Energy efficiency of City owned properties	<input type="radio"/>				
Expanding the city's bike path and greenbelt systems	<input type="radio"/>				
Enhancing recreation facilities, programs offered, parks and open spaces	<input type="radio"/>				
Growth and development planning	<input type="radio"/>				
Protecting Laramie's environment (management of greenways, open space, and waterways)	<input type="radio"/>				
Beautification (entryways, downtown, public areas)	<input type="radio"/>				
Improving/upgrading sidewalks, curbs, gutter	<input type="radio"/>				
Traffic calming (pedestrian safety)	<input type="radio"/>				
Paving streets that are currently unpaved	<input type="radio"/>				
Police protection	<input type="radio"/>				
Fire protection	<input type="radio"/>				
Ambulance service	<input type="radio"/>				
Code enforcement (weeds and junk)	<input type="radio"/>				
Encouraging business development	<input type="radio"/>				
Fostering a sense of community and special events	<input type="radio"/>				

13. What is your employment status?

(Mark all that apply.)

- Full time employed
- Part time employed
- Student
- Retired
- Not employed at this time

14. How long have you lived in Laramie?

- Less than 2 years
- 2 – 5 years
- 6 – 10 years
- 11 – 20 years
- More than 20 years

15. What is your age?

- 18 – 24 years
- 25 – 34 years
- 35 – 44 years
- 45 – 54 years
- 55 – 64 years
- 65 – 74 years
- 75 years or older

16. What is the highest degree or level of education you have attained?

- 12th Grade or less, no diploma
- High school diploma or equivalent
- Some college, no degree
- Associate's degree or vocational/technical degree
- Bachelor's degree
- Graduate degree or professional degree

17. Are there any major improvements, projects, issues, or initiatives that you would like to see the City of Laramie focus on?

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Thank you for participating in our survey!





**CITY OF LARAMIE**  
**PARKS & RECREATION**  
**DEPARTMENT**  
P.O. Box C  
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June 11, 2012

Amanda Jones, Rangeland Management Specialist  
Bureau of Land Management, Rawlins Field Office  
1300 N. Third Street  
PO Box 2407  
Rawlins, WY 82301

**DRAFT**

Re: 4700 (WYD03) – Rogers Canyon Scoping Comments

Dear Ms. Jones,

In 2011 the Laramie City Council created an eleven member Ad Hoc Advisory Committee to assist the City Council with the completion of a Parks, Trails, and Recreation Master Plan. The Committee is working on developing a Recreation Master Plan for the entire City and all City owned properties. As it relates to this work, the Committee has a vested interest in the protection of recreational opportunities in the surrounding area.

It has come to the attention of the Ad Hoc Committee that the Bureau of Land Management is soliciting comments on a proposed Rogers Canyon Resource Protection and Public Access Plan. The Parks, Trails and Recreation Ad Hoc Advisory Committee would strongly support efforts to protect and reclaim the Rogers Canyon natural resource area and secure public access to the area for recreational purposes.

In particular, the Committee supports the fencing of the Rogers Canyon area as delineated in the Scoping Notice document. The Committee fully supports opening the space to non-motorized recreational activities *only*, this change seems appropriate in light of the relatively small size of the Rogers Canyon area. Limiting use of this area to non-motorized activities only is the best way to ensure the protection of wildlife and plant species, as well as the underlying aquifer. Ideally single track trails, for non-motorized use, could be created in the area as the terrain and reclamation efforts allow.

Additionally, the proposal to designate the Canyon as a no-shooting zone is enthusiastically supported by the Committee. The current issues of littering, resource destruction, and public safety concerns can only be mitigated by prohibiting firearm discharges throughout the area. Doing so would reduce potential user conflicts by

ensuring that a variety of recreational activities can occur in the Canyon. The current prevalence of shooting activity severely limits the ability of others to access the area for active and passive recreation due to safety concerns. The Committee would also note that the presence of the Laramie Rifle Range in close proximity to Rogers Canyon offers a viable alternative for those looking for locations to sight-in or engage in target practice activities.

The Committee would also encourage the BLM to pursue marked trailheads and access areas in the area. Fencing the area and demarcating access routes would allow for vegetation and habitat reclamation to take place. Public education efforts that detail the reclamation process and encourage good stewardship of the land would also be an important part of preserving the Rogers Canyon area for future generations.

Thank you for the opportunity to comment on the Rogers Canyon proposal. If you have any questions or comments for the Parks, Trails and Recreation Ad Hoc Advisory Committee, please feel free to contact me at 307-760-4999 or email to [dhamms@wyoming.com](mailto:dhamms@wyoming.com).

Sincerely,

Dave Hammond  
Ad Hoc Committee Chair

**DRAFT**

cc:  
Laramie City Council  
Janine, Jordan, City Manager