NOTICE OF REGULAR MEETING
OF THE LARAMIE CITY PARKS, TRAILS AND RECREATION MASTER PLAN
AD HOC ADVISORY COMMITTEE

Please take notice that the Laramie City Parks, Trails and Recreation Master Plan Ad Hoc Advisory Committee will hold a regular meeting on Wednesday, February 8, 2011, at 11:30 a.m. in the large conference room of the Laramie Community Recreation Center, located at 920 Boulder Drive, Laramie, Wyoming. The subjects to be discussed are listed on the agenda, which is attached to and made a part of this Notice. (If applicable)

SPECIAL ACCOMMODATIONS: *This facility is wheelchair accessible and accessible parking spaces are available. Requests for accommodations or interpretive services must be made 24 hours prior to this meeting. Please contact Mel Owen at 721-3572 for further information.*

CITY OF LARAMIE
PARKS & RECREATION DEPARTMENT
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CITY OF LARAMIE
PARKS, TRAILS & RECREATION MASTER PLAN AD HOC ADVISORY COMMITTEE
AGENDA

MEETING DATE: February 8, 2012
TIME: 11:30 AM
LOCATION: Recreation Center large conference room – 920 Boulder Drive

Consent Agenda

1. Approval of the minutes from the January 25, 2012 meeting

Motion by_____, seconded by_____, that the consent agenda be approved and that each specific action on the consent agenda be approved as indicated. (Items listed on the consent agenda are considered to be routine and will be enacted by one motion in the form listed above. There will be no separate discussion of these items unless a Committee Member or citizen so requests, in which case the item will be removed from the consent agenda and will be considered on the regular agenda.)

Regular Agenda:

1. Presentation of new park service area maps for discussion, revision and approval.
2. Review and approval of public communication processes and consideration of a preliminary list of stakeholder groups.
3. Future meeting schedule
   2/22/12 – Wednesday, 11:30am to 1:00pm
   - Parks, Trails, Recreation and Open space Classifications and Standards

   2/25/12 - Saturday, 8 am to Noon
   - Ridgeline Protection Work Session

   3/14/12 (spring break, question if a quorum will be present)
   - Parks, Trails, Recreation and Open space Classifications and Standards

   3/28/12 - Wednesday, 11:30am to 1:00pm
   - Parks, Trails, Recreation and Open space Classifications and Standards

4. Other business

New business:
Public Comments

Next Meeting Date: Wednesday, February 22, 2012 @ 11:30am

CITY OF LARAMIE
PARKS, TRAILS & RECREATION MASTER PLAN AD HOC ADVISORY COMMITTEE
January 25, 2012
Minutes of Meeting

MEMBERS PRESENT: Amber Travsky, Amy Williamson, Bill Gribb, Dan McCoy, Dave Hammond, Evan O'Toole, Joe Lord, Peggy McCrackin
MEMBERS NOT PRESENT: Mike Moeller, Scott Mullner
GUESTS: David Gertsch, County Planning Director; Jon Gardzelewski
CITY OF LARAMIE STAFF PRESENT: Mike Zook, Parks Manager; Michael Peters, Recreation Manager; Mel Owen, Administrative Assistant; Derek Teini, Associate Planner; David Derragon, Assistant City Manager; Charles Bloom, Associate Planner

The regular meeting was called to order by chair Dave Hammond at 11:35 a.m.

Consent Agenda:

1) **To approve the minutes from the January 11, 2011 regular meeting of the Parks, Trails and Recreation Master Plan Ad Hoc Advisory Committee.**
   Motion by Williamson, second by McCrackin, that the consent agenda be approved. Motion carried 8-0.

Regular Agenda:

1) **Presentation by Dr. Bill Gribb on his students' Master Plan projects.**
   Gribb gave a presentation on the students' combined projects. The projects focus on concentric models of planning, a survey of Master Plan goals and an examination of best practices throughout the United States. Gribb noted that the presentation was a status report and a final report would be available to the Committee in mid-March.

2) **Future Meeting Schedule**
   The Committee briefly discussed the future meeting schedule and noted that members should determine by February 22nd whether or not they would be able to attend the Spring Break meeting on March 14th.

3) **Overview of public processes in the context of the Master Plan's development.**
   Derek Teini presented an overview and explanation of different public processes and outlined the preferred modes that staff would suggest utilizing for the development of the Master Plan. The Committee noted the importance of engaging the community on a personal level in order to better act as a representative of the public throughout the Master Plan process.

Other Business:
The Committee requested that when the new Planning Commission representative is officially appointed to the Committee that background information on the Committee's work thus far be communicated to them. Teini noted that he would make an effort to bring the new member up to speed.
Michael Peters noted his desire to make sure that community recreation opportunities were considered at length and not neglected during the Master Plan process.

New Business:
None

Public Comments:
None

Motion to adjourn at 1:15 pm.

Respectfully submitted,

Mel Owen

Mel Owen
Administrative Assistant
Parks and Recreation
City of Laramie

City of Laramie
Community Development Department
P.O. Box C
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Staff has provided four maps related to Park Service Areas.

1. Map "Staff"– This map was generated by staff, which extends service areas to the 1 mile boundary, fills in any gaps or missing areas of the community and creates new service areas where needed. This is staff's preferred alternative.
2. Map "#3" – This map shows the city and all areas within the 1 mile boundary, broken into service areas based on all major barriers. This map is not a preferred alternative in staff's opinion due to the number of areas created.
3. Map "Barrier" – This map shows all the major barriers identified by staff. Map #3 was based off of these barriers.
4. Map "Blank" – This map is blank, to allow Ad Hoc members to create their own service area maps if desired.

As you may remember from our Ad Hoc Meeting discussions, Park Service Areas are used to break up the city into regions or areas, so that needs relative to parks and recreation can be assessed for those areas. Service areas are traditionally broken up along barriers, such as major roads, rivers, physical features, railroads or any other feature which prohibits or restricts access (typically walking access) to parks and recreation facilities within or between two service areas. That said other factors may contribute to how service areas are delineated, such as demographics and population. These factors may help refine how an area is delineated, however caution should be taken in relying on these factors too heavily, due to changes these factors see over time or due to a major event like a natural disaster or foreclosures.

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Possible Stakeholder Groups

Parks and Recreation Director (Paul Harrison)
Parks and Recreation Manager (Mike Zook)
Parks and Recreation Supervisor (Paul Bulgrin)
Parks and Recreation Other (?????????)
Streets Department (Harold Colby)
Utility Department (Cal Van Zee)
Engineering Department (Larry Ketcham)
Planning Department (Randy Hunt, Charles Bloom)
Laramie Rivers Conservation District (Tony Hoch)
Biodiversity Alliance (????????????)
Wyoming Game and Fish (?????????????)
Audubon Society (???????????)
University of Wyoming (???????)
Albany County School District (??????????)
Half Acre (Dan McCoy)
Laramie Advisory Commission on Disabilities (??????????)
Laramie Bike Net (????????????)
Pedal House (????????????)
All Terrain Sports (????????????????)
Albany County Planning Department (David Gertsch)
Albany County Road and Bridge (Mike Osterman)
Albany County Planning & Zoning Member (????????)
Albany County Commissioner (??????????)
Albany County Residents (????????????)
South Laramie Water & Sewer District (???????)
Traffic Commission
Planning Commission
Environmental Advisory Committee
Parks, Recreation and Trails Ad Hoc
Parks and Recreation Tree Advisory Board
Ruckelshaus Institute
WYDOT
Airport
Builders/Developers
BLM
National Forest
Laramie Main Street
Downtown Laramie Business Association
Friends of Undine Park
Turner Tract Board Member
Different populations (young, parents, elderly, etc.)
State Parks
Wyoming Territorial Prison
Sherman Hills Road Improvement District
Sage Drive Road Improvement District
Train Depot Board
Ivinson Mansion Board

February 3, 2012

Fair Grounds Board
Laramie Barn Stormers