

**MINUTES
CITY OF LARAMIE, WYOMING
LARAMIE PLANNING COMMISSION
NOVEMBER 28, 2016**

1. CALL TO ORDER

Meeting convened at 4:30 PM

Members present: Kathe Carlton, Jim McGrath, Ben McKay, Justin Piccorelli, Brandon Reynolds, and Kaye Willis (Chair).

Members absent: Randy Vickers.

Council Liaison: Bryan Shuster

Staff Present: Eric Conner, Derek Teini, and Nancy Bartholomew.

2. APPROVAL OF AGENDA AND MINUTES

2.A. Changes and Approval of Agenda

Agenda was approved as written.

2.B.i. Planning Commission Meeting Minutes October 24, 2016

MOTION BY McKay, seconded by Reynolds, to approve the Minutes as written.

MOTION CARRIED by voice vote.

2.B.ii. Planning Commission Meeting Minutes November 14, 2016

MOTION BY CARLTON, seconded by Reynolds, to approve the Minutes as written.

MOTION CARRIED by voice vote.

3. CITIZEN COMMENTS - Non-Agenda Related Topics – No Action Can Be Taken

Jamie Egolf- Neighbor concerned about Spradley Barr relocation.

Mark Jenkins- Citizens for clean water concerned about Spradley Barr relocation.

Denise Greller- Concerned about the water and aquifer with Spradley Barr relocation.

4. PLANNING COMMISSION AND STAFF REPORTS AND COMMENTS

Derek- Laramie was designated as a bike friendly community.

- There will be revised by-laws coming to Planning Commission soon. Possibly as a work session. (Supported by McKay and McGrath).

- There are documents available explaining Ex-parte Communications.

5. DISCLOSURES - Ex-parte communications; potential conflicts of interest

None.

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6. CURRENT PLANNING PROJECTS

6.A. OLD BUSINESS: No items.

6.B. NEW BUSINESS:

6.B.i.Z-16-05: Rezoning Request AE To AV- Laramie Regional Airport

MOTION BY CARLTON, seconded by McKay, to recommend approval to the City Council to rezone the proposed portion of the Laramie Regional Airport from AE (Airport Enterprise) to AV (Aviation) Zoning which encompasses an area approximately 26.5 acres in size, based on findings of fact and conclusions of law.

MOTION CARRIED by voice vote.

6.B.ii.TA-16-08: Amending Landscaping Requirements For AV (Aviation) Zoning District

MOTION BY MCKAY, seconded by McGrath, to recommend that the Council approve amendments to Title 15 (Unified Development Code) of the Laramie Municipal Code for the purposes of amending the landscaping requirements for properties zoned AV (Aviation).

MOTION CARRIED by voice vote.

6.B.iii. FP-16-04: Stagecoach Ridge Subdivision, 1st Addition Final Plat

MOTION BY PICCORELLI, seconded by Reynolds, that project FP-16-04 be postponed until the regularly scheduled Planning Commission meeting on December 12, 2016.

MOTION CARRIED by voice vote.

7. LONG RANGE PLANNING PROJECTS

No items.

8. VARIANCES (sitting as Board of Adjustment)

(Swearing in of witnesses.)

8.A. VAR-16-08: Bonding For Administrative Re-Division Of Land (Razorback Development - Tom Fleener)

MOTION BY CARLTON, seconded by Reynolds, to approve the requested variance from Laramie Municipal Code LMC § 15.06.060.Q.2.c that would grant relief from City of Laramie requirements for Administrative Re-Division of Land and the requirement that no public right-of-way dedication or public improvements are required, based on findings of fact and conclusions of law and subject to staff's recommended conditions.

Roll call showed Aye: Carlton, McGrath, McKay, Piccorelli, Reynolds, and Willis. Nay: None. Absent: Vickers. MOTION CARRIED.

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8.B. VAR-16-09: 2101 17th Street - Corner Lot Side Setbacks For Accessory Structure

MOTION BY REYNOLDS, seconded by Carlton, to approve the requested variance from Laramie Municipal Code LMC § 15.12.010.B.1.(i) – Corner Lots with Two Frontages, based on findings of fact and conclusions of law.

Roll call showed Aye: Carlton, McGrath, McKay, Piccorelli, Reynolds and Willis. Nay: None. Absent: Vickers. MOTION CARRIED.

9. ADJOURN

MOTION BY McGRATH, seconded by McKay, to adjourn the meeting.

MOTION CARRIED by voice vote.

Meeting adjourned at 5:32 PM.

VALIDATED:



Kaye Willis, Planning Commission Chair 12-12-16
Date



Derek Teini, Planning Manager 12-12-16
Date