



City of Laramie

Planning Division
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MINUTES

Laramie Planning Commission

Monday, September 26, 2016 at 4:30 PM

City Council Chambers, City Hall
406 Iverson Avenue, Laramie, WY

The Planning Commission meetings are open to the public. Requests from person with disabilities must be made to the Planning Division 24 hours in advance of the meeting.

1. CALL TO ORDER

Meeting convened at 4:30 PM

Members present: Kathe Carlton, Jim McGrath, Ben McKay, Randy Vickers and Kaye Willis (Chair)

Members absent: Justin Piccorelli, and Brandon Reynolds

There was a quorum present at all times.

Council Liaison: Bryan Shuster (present)

Staff Present: Derek Teini and Kathleen Wickersham

2. APPROVAL OF AGENDA AND MINUTES

2-A. Changes and Approval of Agenda

Agenda was approved as written.

2-B. Monday, September 12, 2016 Planning Commission Meeting Minutes

MOTION BY MCKAY, seconded by Vickers, to approve the Minutes from the Monday, September 12, 2016 Planning Commission meeting as written.

Aye: 4

Nay: 0

Abstain: 1

Motion carried.

3. CITIZEN COMMENTS - Non-Agenda Related Topics – No Action Can Be Taken

No citizen comments.

4. PLANNING COMMISSION AND STAFF REPORTS AND COMMENTS

Planning Manager Teini stated that the zoning maps were updated and are available on the City's website.

Staff has begun violation enforcement for the property at McCue & Curtis.

The Environmental Advisory Committee will meet on Thursday, October 5, 2016 in the City Council Chambers. One of the agenda items is the Review of Prohibited Uses List (Plan and Regulations) & Possible Participation with Albany County on an Aquifer Protection Plan Update.

LaDene Culver recently retired from the City Clerk's office, but was once the Planning Commission's secretary/clerk. Staff wished her the best in retirement.

Kathleen Wickersham's retirement party will be October 5, 2016 at the Recreation Center, please join us in the celebration.

The Commission thanked Wickersham for her service.

5. DISCLOSURES — Ex-parte communications; potential conflicts of interest

No disclosures.

6. CURRENT PLANNING PROJECTS

OLD BUSINESS:

No items.

NEW BUSINESS:

6-A. CUP-16-11 1835 Forest Street - Type 2 Child Care Home

Planning Manager Teini reviewed the staff report with the Commission. The applicant, Megan Garrett requested a conditional use permit for the operation of a Type 2 Child Care Home in her residence located at 1835 Forest Street.

The applicant was not present.

MOTION BY CARLTON, seconded by Vickers, to approve a Conditional Use Permit for operation of a Type 2 Child Care Home, in a single-family residence located at 1835 Forest Street and zoned R3 (Multi-Family Residential)/ PUD/ Turner Tract, based on findings of fact and conclusions of law and subject to all staff's recommended conditions.

Aye: 5

Nay: 0

Motion carried.

6-B. CUP-16-121262 North 22nd Street - Child Care Center, Nursery or Preschool

Teini, the Planning Manager, addressed the Commission to provide background information on the conditional use permit request. The applicant, Heather Morris, requested a conditional use permit to operate a Child Care Center, Nursery or Preschool in the location of 1262 North 22nd Street.

The applicant was present to answer questions.

MOTION BY VICKERS, seconded by McKay, to approve a Conditional Use Permit for operation of a Child Care Center, Nursery or Preschool, in a commercial property located at 1262 North 22nd Street and zoned R3 with a PUD overlay, based on findings of fact and conclusions of law and subject to all staff's recommended conditions.

Aye: 5

Nay: 0

Motion carried.

7. LONG RANGE PLANNING PROJECTS

No items.

8. VARIANCES (sitting as Board of Adjustment)

No items.

9. ADJOURN

MOTION BY MCGRATH, seconded by Vickers, to adjourn the meeting.

Aye: 5

Nay: 0

Motion carried.

Meeting adjourned at 4:55 PM.

August 4, 2016 EAC Minutes were prepared by Kathleen Wickersham.

VALIDATED:



Kaye Willis, Planning Commission Chair

10-10-16

Date



Derek Teini, Planning Manager

10-10-16

Date