



# City of Laramie

Planning Division  
P.O. Box C  
Laramie, WY 82073

Telephone: (307) 721-5207  
Fax: (307) 721-5248

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## MINUTES

### Laramie Planning Commission

Monday, August 22, 2016 at 4:30 PM

City Council Chambers, City Hall

406 Ivinson Avenue, Laramie, WY

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*The Planning Commission meetings are open to the public. Requests from person with disabilities must be made to the Planning Division 24 hours in advance of the meeting.*

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#### 1. CALL TO ORDER

Meeting convened at 4:30 PM

Members present: Kathe Carlton, Jim McGrath, Ben McKay, Justin Piccorelli, Brandon Reynolds, Randy Vickers and Kaye Willis (Chair)

Members absent: None

There was a quorum present at all times.

Council Liaison: Bryan Shuster (present)

Staff Present: Charles Bloom and Kathleen Wickersham

#### 2. APPROVAL OF AGENDA AND MINUTES

##### 2-A. Changes and Approval of Agenda

Agenda was approved as written.

##### 2-B. Monday, August 8, 2016 Planning Commission Meeting Minutes

**MOTION BY MCKAY, seconded by Carlton,** to approve the Minutes from the Monday, August 8, 2016 Planning Commission meeting as written.

Aye: 7

Nay: 0

**Motion carried.**

#### 3. CITIZEN COMMENTS - Non-Agenda Related Topics – No Action Can Be Taken

No citizen comments.

#### 4. PLANNING COMMISSION AND STAFF REPORTS AND COMMENTS

No reports or comments.

#### 5. DISCLOSURES — Ex-parte communications; potential conflicts of interest

No disclosures.

#### 6. CURRENT PLANNING PROJECTS

##### OLD BUSINESS:

No items.

**NEW BUSINESS:**

**6-A. TA-16-06**

**Amending the Use Table for “Automobile Service stations (Minor repairs included)” and “Vehicle/equipment sales and rentals (other than motor vehicles)”**

Principal Planner Bloom shared with the Commission that the applicant has requested an amendment to Chapter 15.10 of the Unified Development Code to allow for “Automobile Service stations (Minor repairs included)” and “Vehicle/equipment sales and rentals (other than motor vehicles)” as permitted uses in the Downtown Commercial (DC) Zone District. The applicants are Andrew and Joy Thompson. The property is located at 269 North 3<sup>rd</sup> Street.

The applicant Andrew Thompson was present and addressed the Commission to provide more information regarding the request and answer questions.

The following citizen(s) spoke on this matter:

Trey Sherwood, Laramie Main Street, Laramie

**MOTION BY CARLTON, seconded by Vickers**, to recommend that the Council approve amendments to Title 15 (Unified Development Code) of the Laramie Municipal Code for the purposes of allowing “Automobile service stations (minor repairs included)” and “Vehicle/equipment sales and rentals (other than motor vehicles) as Conditional Uses in the DC Zone District.

Aye: 7

Nay: 0

**Motion carried.**

**6-B. Interpretation of Site-obscuring Fence**

Case Planner Bloom gave a brief review of the memorandum for interpretation of site-obscuring fence to the Commission. The applicant Tim Belton has requested an interpretation of site-obscuring fence for the new Wyoming Game and Fish Department at 1760, 1668 and 1554 Venture Drive.

The applicant’s representative Chris Mowen, Architecture Designer provided a large scale site plan for the Commissioners to review. Mowen addressed the Commission to answer questions and provide more information.

**MOTION BY MCKAY, seconded by Vickers**, to approve the request as filed and note a 6” board with a 1” gap between the boards meets the requirement.

Aye: 6

Nay: 1

**Motion carried.**

**7. LONG RANGE PLANNING PROJECTS**

No items.

**8. VARIANCES (sitting as Board of Adjustment)**

No items.

**9. ADJOURN**

**MOTION BY REYNOLDS, seconded by Carlton,** to adjourn the meeting.

Aye: 7

Nay: 0

**Motion carried.**

Meeting adjourned at 5:29 PM.

VALIDATED:

KAYE WILLIS	09/12/2016
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Kaye Willis, Planning Commission Chair	Date

KATHLEEN WICKERSHAM	09/12/2016
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Kathleen Wickersham, Planning Commission Secretary and Clerk	Date

The original Minutes were approved and signed on September 12, 2016.  
The signed document is on file.