



CITY OF LARAMIE
Public Works Department
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MINUTES
Traffic Commission
Thursday, July 14, 2016 at 7:00 AM
City Council Chambers, City Hall
406 Ivinson Avenue, Laramie, WY

The Traffic Conference meetings are open to the public. Requests from person with disabilities must be made to the Community Development Department 24 hours in advance of the meeting.

1. CALL TO ORDER/ ROLL CALL

Meeting convened at 7:01 AM

Members present: Arthur Denison, Michael Moeller, Lindsay Schumaker, Debbie Shinstine and Nany Sindelar (Chair),

Members absent: Harold Colby, and Megan Hayes

There was a quorum present at all times.

Council Liaison: Klaus Hanson (present)

Staff Present: Randy Griesbach (WYDOT), Eric Jaap, Kathleen Wickersham, Cindy Williams, and William Winkler

2. APPROVAL OF AGENDA AND MINUTES

2-A. AGENDA: July 14, 2016 Traffic Commission Meeting Agenda

MOTION BY MOELLER, second by Denison, to amend the agenda to correct item 6-A. to reflect 620 Fremont not 602 Fremont and to postpone item 4-A. USAC Update until the next Traffic Commission meeting. Agenda approved as amended.

Aye: 5

Nay: 0

Motion carried.

2-B. MINUTES: Thursday, March 10, 2016 Traffic Commission Meeting Minutes

MOTION BY MOELLER, second by Schumaker, to approve the March 10, 2016 Traffic Commission Minutes as written.

Aye: 5

Nay: 0

Motion carried.

3. CITIZEN COMMENTS

No citizen comments.

4. TRAFFIC COMMISSION AND STAFF REPORTS AND COMMENTS

City Engineer Jaap informed the Commission that Randy Hunt the Community Development Director would be leaving the City of Laramie on July 15th. Hunt is taking a new position as Community Development Director in Estes Park, Colorado.

Carl Lund, Engineer in Training, has also left the City of Laramie to work in Yuma, AZ.

The Commission thanked Hunt and Lund for their service to the Commission and the Community.

William Winker recently passed his Professional Engineer's exam and has been promoted to Civil Engineer and looks forward to continuing his career with the City.

More Engineering news: Jaap stated that the City Engineering Division has been newly assigned to the Public Works Department as of July 1st.

Cindy Williams was introduced as the new secretary and clerk to the Traffic Commission, and will be training with Wickersham.

5. DISCLOSURES – Ex-parte communications; potential conflicts of interest

No disclosures.

6. CURRENT BUSINESS

OLD BUSINESS

No items.

NEW BUSINESS

**6-A. MP-16-02 Request for Specifically Reserved Handicap Parking Space –
620 E. Fremont Street**

Civil Engineer Winkler provided the staff report. The applicant Charmaine Delmatier requested a specifically reserved handicap parking space in front of her residence at 620 East Fremont Street.

MOTION BY MOELLER, second by Schumaker, to approve placement of a specifically reserved handicap parking space for license plate number WY 4-6336 at the location of 620 Fremont Street.

Aye: 5

Nay: 0

Motion carried.

**6-B. MP-16-03 Request for Specifically Reserved Handicap Parking Space –
709 Ivinson Avenue**

Winkler shared with the Commission that the applicant Jessica Dawkins requested a specifically reserved handicap parking space in front of her residence at 709 Ivinson Avenue.

MOTION BY MOELLER, second by Shinstine, to approve placement of a specifically reserved handicap parking space for license plate number WY 5-232 at the location of 709 Ivinson Avenue.

Aye: 5

Nay: 0

Motion carried.

**6-C. MP-16-04 Request for Specifically Reserved Handicap Parking Space –
562 North 8th Street**

Engineer Winkler informed the Commission that the applicant Larry M. Derr requested a specifically reserved handicap parking space in front of his residence at 562 North 8th Street.

MOTION BY SHINSTINE, second by Moeller, to approve placement of a specifically reserved handicap parking space for license plate numbers WY 2-18881 and WY 5-10744 at the location of 562 North 8th Street.

Aye: 5

Nay: 0

Motion carried.

6-D. Eliminate Handicap Parking Space – 1115 Reynolds Street

Winkler shared the City's recommendation to eliminate the handicap parking space at 1115 Reynolds Street and remove the blue curb by painting it gray. The house has been sold and the handicap parking is no longer needed.

MOTION BY MOELLER, second by Schumaker, to approve the elimination of the handicap parking space, remove the sign at 1115 Reynolds Street and remove the blue curb by painting it gray.

Aye: 5

Nay: 0

Motion carried.

7. NEXT MEETING DATE – August 11, 2016

8. ADJOURN

MOTION BY SHINSTINE, second by Denison, to adjourn.

Aye: 5

Nay: 0

Motion carried.

Meeting adjourned at 7:18 AM.

VALIDATED:

<i>Nancy Sindelar</i>	11/10/2016
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Nancy Sindelar, Traffic Commission Chair	Date

<i>Cindy Williams</i>	11/10/2016
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Cindy Williams, Traffic Commission Staff Liaison	Date

The original Minutes were approved and signed on November 10, 2016.
The signed document is on file.