



City of Laramie

Community Development Department
P.O. Box C
Laramie, WY 82073

Code Administration: (307) 721-5271
Engineering: (307) 721-5291
Planning: (307) 721-5207
Fax: (307) 721-5248

MINUTES

Laramie Planning Commission

Monday, June 27, 2016 at 4:30 PM

City Council Chambers, City Hall

406 Ivinson Avenue, Laramie, WY

The Planning Commission meetings are open to the public. Requests from person with disabilities must be made to the Community Development Department 24 hours in advance of the meeting.

1. CALL TO ORDER

Meeting convened at 4:00 PM

Members present: Kathe Carlton, Jim McGrath, Ben McKay, Justin Piccorelli, Brandon Reynolds, Randy Vickers and Kaye Willis (Chair)

Members absent: None

There was a quorum present at all times.

Council Liaison: Bryan Shuster (present)

Staff Present: Randy Hunt, Derek Teini and Kathleen Wickersham

2. APPROVAL OF AGENDA AND MINUTES

2-A. Changes and Approval of Agenda

Agenda was approved as written.

2-B. Monday, June 13, 2016 Planning Commission Meeting Minutes

MOTION BY VICKERS, seconded by Carlton, to approve the Minutes from the Monday, June 13, 2016 Planning Commission meeting as written.

Aye: 7

Nay: 0

Motion carried.

3. CITIZEN COMMENTS - Non-Agenda Related Topics – No Action Can Be Taken

No citizen comments.

4. PLANNING COMMISSION AND STAFF REPORTS AND COMMENTS

Due to the City's constrained budget there is a limited number of Capital Projects for the fiscal year 2017. The City Planning Division will be working with a consultant to update the Comprehensive Plan and to conduct a Zoning Study.

The Public Works Department will be working on the reconstruction of Ivinson Street in the new fiscal year.

The Commission was reminded that the County Planning and Zoning Board will meet on July 13th and review the Parks and Recreation Master Plan.

5. DISCLOSURES — Ex-parte communications; potential conflicts of interest

No disclosures.

6. CURRENT PLANNING PROJECTS

OLD BUSINESS:

No items.

NEW BUSINESS:

6-A. CUP-16-07 222 East Baker Street – Avvid Corporation

Senior Planner Teini reviewed the staff report with the Commission. The applicant Avvid Corporation/Heber Barlow requested a Conditional Use Permit to allow for a Machine Shops/Light manufacturing or Processing within present B2 (Business) & C2 (General Commercial) zoning according to LMC §15.10.000. The request is for a lot at 222 East Baker Street.

The applicant Heber Barlow addressed the Commission to answer questions.

The following citizen(s) spoke on the matter:

J.J. Harris, Laramie

MOTION BY CARLTON, seconded by McGrath, to recommend approval of a Conditional Use Permit to allow for renovations to the site and establishment of machining, manufacturing and processing operations located within the B2 (Business) and C2 (General Commercial) at 222 E Baker Street, based on findings of fact and conclusions of law and subject to all staff's recommended conditions.

Aye: 7

Nay: 0

Motion carried.

7. LONG RANGE PLANNING PROJECTS

Commissioner McGrath recommended that the Commission hold a listening session and invite realtors, renters, and landlords to provide feedback on the landscaping requirements, housing affordability, trail ordinances and on how the UDC affects them. The Commission would then use the collected information to improve the UDC.

Staff was eager to work with the Commission to schedule a listening session, send invites to interested groups and publish a general notification to request citizens attend and share.

8. VARIANCES (sitting as Board of Adjustment)

No items.

9. ADJOURN

MOTION BY MCGRATH, seconded by McKay, to adjourn the meeting.

Aye: 7

Nay: 0

Motion carried.

Meeting adjourned at 5:13 PM.

VALIDATED:

KAYE WILLIS	07/11/2016
Kaye Willis, Planning Commission Chair	Date

KATHLEEN WICKERSHAM	07/11/2016
Kathleen Wickersham, Planning Commission Secretary and Clerk	Date

The original Minutes were approved and signed on July 11, 2016.
The signed document is on file.