



City of Laramie

Community Development Department
P.O. Box C
Laramie, WY 82073

Code Administration: (307) 721-5271
Engineering: (307) 721-5291
Planning: (307) 721-5207
Fax: (307) 721-5248

MINUTES

Laramie Planning Commission

Monday, April 25, 2016 at 4:30 PM

City Council Chambers, City Hall

406 Ivinson Avenue, Laramie, WY

The Planning Commission meetings are open to the public. Requests from person with disabilities must be made to the Community Development Department 24 hours in advance of the meeting.

1. CALL TO ORDER

Meeting convened at 4:32 PM

Members present: Kathe Carlton, Jim McGrath, Ben McKay, Justin Piccorelli, Randy Vickers and Kaye Willis (Chair)

Members absent: Brandon Reynolds

There was a quorum present at all times.

Council Liaison: Bryan Shuster (present)

Staff Present: Charles Bloom, Eric Conner, Randy Hunt, Karen Tangeman, and Derek Teini

2. APPROVAL OF AGENDA AND MINUTES

2-A. Changes and Approval of Agenda

Agenda was approved as written.

2-B. Monday, March 28, 2016 Planning Commission Meeting Minutes

MOTION BY CARLTON, seconded by Piccorelli, to approve the Minutes from the Monday, March 28, 2016 Planning Commission meeting.

Aye: 6

Nay: 0

Motion carried.

3. CITIZEN COMMENTS - Non-Agenda Related Topics – No Action Can Be Taken

No citizen comments.

4. PLANNING COMMISSION AND STAFF REPORTS AND COMMENTS

No comments.

5. DISCLOSURES — Ex-parte communications; potential conflicts of interest

No disclosures.

6. CURRENT PLANNING PROJECTS

OLD BUSINESS:

No items.

NEW BUSINESS:

6-A. CUP-16-03 Binford Square PUD Signage

Case Planner Conner reviewed the staff report with the Commission. The applicant/owner Byron Killpack requested a Conditional Use Permit to allow for individual signage of businesses within the Binford Square PUD. The property is located at 1156, 1242, 1252, and 1262 North 22nd Street.

The applicant/owner addressed the Commission to answer questions and supply additional information. Another owner of the property, Scott McFarland also spoke with the Commissioners.

MOTION BY MCKAY, seconded by Vickers, approval of a Conditional Use Permit to allow for individual business signage within the Binford Square PUD located within the R3 district (Multi-Family District), based on findings of fact and conclusions of law and subject to the recommended staff conditions, with the alteration on condition #4 to change the last sentence to allow signage in locations identified with the number "2" in the provided documents. The signage shall be permit to be up to 24 sq. ft., to be constructed with raised letters and logo only and no lighting.

Aye: 6

Nay: 0

Motion carried.

6-B. PP-15-05 Timberline Business Park Preliminary Plat

Case Planner Teini provided an overview of the staff report to the Commission. The applicant Duane Toro Real Estate (Bob Davis & Shaun Moore) requested a preliminary plat creating 29 lots and 1 outlot within a property approximately 105.62 acres. The property is located north of Huron Street and east of US HWY 287.

The applicant's representative Shaun Moore and their project Engineer, Dave Coffey provided additional information to the Commission.

The following persons spoke on this matter:

Niki DeLancey, Laramie

MOTION BY MCGRATH, seconded by McKay, to recommend approval to the Laramie City Council of PP-15-05 Timberline Business Park Preliminary Plat, based on findings of fact and conclusions of law and subject to staff's recommended conditions.

Aye: 6

Nay: 0

Motion carried.

7. LONG RANGE PLANNING PROJECTS

No items.

8. VARIANCES (sitting as Board of Adjustment)

(Swearing in of Witnesses)

8-A. VAR-16-02 Knife River – Temporary Use Extension

Case Planner Teini provided background information to the Commission on this Variance request. The applicant Knife River requested a Variance from LMC § 15.10.040.B (Temporary Uses & Structures) that would grant relief from the 6 month limit for Temporary Uses, allowing a 1 year extension. The property is located north of Huron Street and east of US HWY 287.

The applicant's representative, Joe Wiesen offered supplemental information to the Commission regarding the Variance request.

MOTION BY CARLTON, seconded by McGrath, to approve the requested Variance from Laramie Municipal Code LMC § 15.10.040.B (Temporary Uses) granting a 1 year extension to the approved Temporary Use, granting use of the property until February 10, 2017, based on findings of fact and conclusions of law and subject to staff's recommended conditions.

A roll call vote was taken.
Commissioner Carlton - Aye
Commissioner McGrath - Aye
Commissioner McKay - Aye
Commissioner Piccorelli - Aye
Commissioner Vickers - Aye
Commissioner Willis - Aye

Aye: 6
Nay: 0
Motion carried.

9. ADJOURN

MOTION BY MCKAY, seconded by Piccorelli, to adjourn the meeting.

Aye: 6
Nay: 0
Motion carried.

Meeting adjourned at 5:45 PM.

VALIDATED:

KAYE WILLIS	05/23/2016
Kaye Willis, Planning Commission Chair	Date

KATHLEEN WICKERSHAM	05/23/2016
Karen Tangeman, Acting Planning Commission Secretary and Clerk Kathleen Wickersham	Date

The original Minutes were approved and signed on May 23, 2016.
The signed document is on file.