



City of Laramie

Community Development Department
P.O. Box C
Laramie, WY 82073

Code Administration: (307) 721-5271
Engineering: (307) 721-5291
Planning: (307) 721-5207
Fax: (307) 721-5248

MINUTES

Laramie Planning Commission

Monday, March 14, 2016 at 4:30 PM

City Council Chambers, City Hall

406 Ivinson Avenue, Laramie, WY

The Planning Commission meetings are open to the public. Requests from person with disabilities must be made to the Community Development Department 24 hours in advance of the meeting.

1. CALL TO ORDER

Meeting convened at 4:30 PM

Members present: Jim McGrath, Ben McKay, Brandon Reynolds, Randy Vickers (arrived at 4:33 PM) and Kaye Willis (Chair)

Members absent: Kathe Carlton, Justin Piccorelli

There was a quorum present at all times.

Council Liaison: Bryan Shuster (present)

Staff Present: Charles Bloom, Eric Conner and Kathleen Wickersham

2. APPROVAL OF AGENDA AND MINUTES

2-A. Changes and Approval of Agenda

Agenda was approved as written.

2-B. Monday, February 22, 2016 Planning Commission Meeting Minutes

MOTION BY REYNOLDS, seconded by McKay, to approve the Minutes from the Monday, February 22, 2016 Planning Commission meeting.

Aye: 4

Nay: 0

Motion carried.

3. CITIZEN COMMENTS - Non-Agenda Related Topics – No Action Can Be Taken

No citizen comments.

4. PLANNING COMMISSION AND STAFF REPORTS AND COMMENTS

No reports or comments.

5. DISCLOSURES — Ex-parte communications; potential conflicts of interest

No disclosures.

6. CURRENT PLANNING PROJECTS

OLD BUSINESS:

No items.

NEW BUSINESS:

6-A. CUP-16-02 1215 Gibbon Street – First United Methodist Church

Associate Planner Conner reviewed the staff report with the Commission. The owner/applicant First United Methodist Church requested a conditional use permit to allow renovations to a sight conditionally allowed in present zoning according to LMC §15.10.000.

The project architect Megin Rux addressed the Commission to provide additional information and answer questions.

MOTION BY MCKAY, seconded by McGrath, to approve a Conditional Use Permit to allow for renovations to the site and operation of a place of worship located within the R2 (Limited Multi-Family District) and R3 (Multi-Family District) at 1215 Gibbon Street, based on findings of fact and conclusions of law and subject to all staff's recommended conditions.

Aye: 5

Nay: 0

Motion carried.

7. LONG RANGE PLANNING PROJECTS

No items.

8. VARIANCES (sitting as Board of Adjustment)

(Swearing in of witnesses.)

8-A. VAR-16-01 1665 Venture Drive (Tungsten Heavy Powder & Parts)

Case Planner Teini was absent from the Planning Commission meeting. Principal Planner Bloom provided the staff report. The owner/applicant Laramie Chambers Business Alliance requested a variance from LMC § 15.18.010.A (Public Improvements and Design Requirements) that would grant relief from the City of Laramie street construction standards that would be required with the development of a manufacturing use and site requiring a Site Plan review.

The applicant's representative Josh Boudreau addressed the Commission to answer questions.

City Councilor Bryan Shuster addressed the Commission on this matter to provide additional information.

MOTION BY MCKAY, seconded by Vickers, to approve the requested variance from Laramie Municipal Code LMC § 15.18.010.A – Public Improvements and Design Requirements, based on findings of fact and conclusions of law and subject to staff's recommended conditions.

Roll call vote.

Aye: Jim McGrath, Ben McKay, Randy Vickers, Brandon Reynolds, and Kaye Willis (Chair) (5)

Nay: 0

Motion carried.

9. ADJOURN

MOTION BY REYNOLDS, seconded by McKay, to adjourn the meeting.

Aye: 5

Nay: 0

Motion carried.

Meeting adjourned at 5:00 PM.

VALIDATED:

KAYE WILLIS	03/28/2016
Kaye Willis, Planning Commission Chair	Date

KATHLEEN WICKERSHAM	03/28/2016
Kathleen Wickersham, Planning Commission Secretary and Clerk	Date

The original Minutes were approved and signed on March 28, 2016.
The signed document is on file.