



**City of Laramie**  
Community Development Department  
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**MINUTES**  
**Traffic Commission**  
**Thursday, February 11, 2016 at 7:00 AM**  
**City Council Chambers, City Hall**  
**406 Ivinson Avenue, Laramie, WY**

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*The Traffic Conference meetings are open to the public. Requests from person with disabilities must be made to the Community Development Department 24 hours in advance of the meeting.*

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**1. CALL TO ORDER/ ROLL CALL**

Meeting convened at 7:02 AM

Members present: Harold Colby, Arthur Denison, Megan Hayes, Michael Moeller, Debbie Shinstine and Nancy Sindelar (Chair),

Members absent: Lindsay Schumaker

There was a quorum present at all times.

Council Liaison: Klaus Hanson (present)

Staff Present: Randy Griesbach (WYDOT), Randy Hunt, Eric Jaap, Carl Lund, Kathleen Wickersham and William Winkler

**2. APPROVAL OF AGENDA AND MINUTES**

**2-A. AGENDA: February 11, 2016 Traffic Commission Meeting Agenda**

**MOTION BY COLBY, second by Moeller,** to approve the February 11, 2016 Traffic Commission Agenda as written.

Aye: 6

Nay: 0

**Motion carried.**

**2-B. MINUTES: Thursday, January 14, 2016 Traffic Commission Meeting Minutes**

**MOTION BY COLBY, second by Shinstine,** to approve the January 14, 2016 Traffic Commission Minutes as written.

Aye: 6

Nay: 0

**Motion carried.**

**3. CITIZEN COMMENTS**

No citizen comments.

**4. TRAFFIC COMMISSION AND STAFF REPORTS AND COMMENTS**

No reports or comments.

**5. DISCLOSURES – Ex-parte communications; potential conflicts of interest**

No disclosures.

## 6. CURRENT BUSINESS

### OLD BUSINESS

No items.

### NEW BUSINESS

#### **6-A. Request for Modification to Parking and Limited Time Parking Zone – Laramie Plains Museum block**

Engineer in Training Winker provided the staff report. The applicant Laramie Plains Museum requested to maximize the number of parking spots by striping diagonal parking adjacent to Block 178 original Laramie Plat, on 6<sup>th</sup> Street and 7<sup>th</sup> Street and to implement a 2 hour parking restriction for existing parking spaces on the south side of University Avenue between 6<sup>th</sup> Street and 7<sup>th</sup> Street. This project is located east side of 6<sup>th</sup> Street and west side of 7<sup>th</sup> Street between Ivinson Street and south side of University Avenue and University Avenue between 6<sup>th</sup> and 7<sup>th</sup> Street.

The Commission expressed the need for additional ADA parking spaces as part of the new striping and additional parking.

Commissioner also wanted signage to state that the parking is back-in parking.

The applicant's representative Mary Mountain Director of the Laramie Plains Museum addressed the Commission to provide additional information and answer questions. Mountain stated that the Museum has one (1) ADA parking space in their property parking lot and are willing to add another.

The City staff will review the need and/or requirement for additional ADA parking spaces.

The following citizen(s) spoke on this matter:

Brett Glass, Laramie  
John Nutter, Laramie

**MOTION BY MOELLER, second by Hayes, to approve:**

- The modification to parking shown in Attachment A
- The implementation of 2 hour limited time parking between the hours of 8:00 am and 5:30 pm for the section of University Avenue along Block 178 between 6<sup>th</sup> Street and 7<sup>th</sup> Street.
- The timeline for implementing the action items in this motion shall be on or before October 31, 2016.

**Motion was amended.**

**MOTION BY MOELLER, second by Hayes, to remove the 2 hour limited time parking between the hours of 8:00 am and 5:30 pm for the section of University Avenue along Block 178 between 6<sup>th</sup> Street and 7<sup>th</sup> Street.**

**Amended Motion:**

Aye: 6

Nay: 0

**Motion carried.**

**Original Motion:**

Aye: 6

Nay: 0

**Motion carried.**

**7. NEXT MEETING DATE –March 10, 2016**

**8. ADJOURN**

**MOTION BY MOELLER, second by Hayes, to adjourn.**

Aye: 6

Nay: 0

**Motion carried.**

Meeting adjourned at 7:46 AM.

VALIDATED:

NANCY SINDELAR	03/10/2016
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Nancy Sindelar, Traffic Commission Chair	Date
KATHLEEN WICKERSHAM	03/10/2016
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Kathleen Wickersham, Traffic Commission Secretary and Clerk	Date

The original Minutes were approved and signed on March 10, 2016.  
The signed document is on file.