



**City of Laramie**  
Community Development Department  
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**MINUTES**  
**Traffic Commission**  
**Thursday, January 14, 2016 at 7:00 AM**  
**City Council Chambers, City Hall**  
**406 Ivinson Avenue, Laramie, WY**

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*The Traffic Conference meetings are open to the public. Requests from person with disabilities must be made to the Community Development Department 24 hours in advance of the meeting.*

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**1. CALL TO ORDER/ ROLL CALL**

Meeting convened at 7:02 AM

Members present: Harold Colby, Arthur Denison, Megan Hayes, Michael Moeller and Nancy Sindelar (Chair)

Members absent: Lindsay Schumaker and Debbie Shinstine

There was a quorum present at all times.

Council Liaison: Klaus Hanson (present)

Staff Present: Randy Griesbach (WYDOT), Randy Hunt, Eric Jaap, Carl Lund, Kathleen Wickersham and William Winkler

**2. APPROVAL OF AGENDA AND MINUTES**

**2-A. AGENDA: January 14, 2016 Traffic Commission Meeting Agenda**

**MOTION BY HAYES, second by Moeller,** to approve the January 14, 2016 Traffic Commission Agenda as written.

Aye: 5

Nay: 0

**Motion carried.**

**2-B. MINUTES: Thursday, December 10, 2015 Traffic Commission Meeting Minutes**

**MOTION BY COLBY, second by Moeller,** to approve the December 10, 2015 Traffic Commission Minutes as written.

Aye: 5

Nay: 0

**Motion carried.**

**3. CITIZEN COMMENTS**

No citizen comments.

**4. TRAFFIC COMMISSION AND STAFF REPORTS AND COMMENTS**

**4-A. Engineering Division – 2016 Application Submittal Schedule (FYI)**

Sindelar invited fellow Commissioners to a webinar training on January 27th. See Sindelar for more information.

## 5. DISCLOSURES

No disclosures.

## 6. CURRENT BUSINESS

### OLD BUSINESS

#### 6-A. North Campus Traffic Impact Study

**MOTION BY MOELLER, second by Denison,** to approve the North Campus Impact Study completed on August 16<sup>th</sup>, 2014 by Sustainable Traffic Solutions (STS) along with the modifications to traffic control outlined in the analysis performed by City staff as recommended in the aforementioned study.

- With the addition of the Enzi STEM and Engineering North Expansion buildings, it is recommended that the City and University of Wyoming monitor the parking in the areas outside of the residential parking districts adjacent to campus.
- The traffic signal at 9<sup>th</sup> Street and Lewis Street is not warranted and shall be replaced by side street stop control.
- The City shall revise the laneage on the Lewis Street approaches from a single lane to a left turn lane and a through plus right turn lane. The left turn lanes shall be 60' long which will require elimination of approximately 110' of parking on Lewis Street east and west of 9<sup>th</sup> Street, as per the accompanying "9<sup>th</sup> and Lewis" exhibits.
- The City shall review the intersection sight distance on the Lewis Street approaches at 9<sup>th</sup> Street and shall adjust it as necessary to provide sufficient sight distance for motorists on the stop controlled approaches at Lewis Street. Parking shall be removed on 9<sup>th</sup> Street to improve the intersection sight distance as determined necessary. Ample sight distance will be necessary to allow pedestrians to judge gaps in 9<sup>th</sup> Street traffic.
- The City shall install a pedestrian actuated flasher on 9<sup>th</sup> Street at Lewis Street to aid pedestrians crossing 9<sup>th</sup> Street.
- It is recommended that the Urban System Advisory Committee (USAC) monitor the development in the north campus area and consider changes to the local and collector roads, as necessary.
- The timeline for implementing the action items in this motion shall be on or before October 31, 2016.

Aye: 4

Nay: 1

**Motion carried.**

### NEW BUSINESS

#### 6-B. Bicycle Friendly University Feedback Report

Dan McCoy Chairman of the University of Wyoming Bike Committee provided an informational presentation on the Bike Friendly University Feedback Report to the Commission. Copies of the report were provided to the Commissioners as part of their agenda packets.

**7. TRAINING**

**7-A. Wyoming Public Documents and Open Meetings Acts**

Commissioners were provided training documents and the Wyoming Public Documents brochure prior to the start of the meeting. Paula Wilson-Cazier provided the Wyoming Public Documents and Open Meetings Acts training to the five (5) Traffic Commissioners that were present.

**8. NEXT MEETING DATE – February 11, 2016**

**9. ADJOURN**

**MOTION BY MOELLER, second by Colby, to adjourn.**

Aye: 5

Nay: 0

**Motion carried.**

Meeting adjourned at 8:15 AM.

VALIDATED:

NANCY SINDELAR	02/11/2016
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Nancy Sindelar, Traffic Commission Chair	Date
KATHLEEN WICKERSHAM	02/11/2016
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Kathleen Wickersham, Traffic Commission Secretary and Clerk	Date

The original Minutes were approved and signed on February 11, 2016.  
The signed document is on file.