

**AGENDA  
CITY OF LARAMIE, WYOMING  
CITY COUNCIL MEETING  
CITY HALL  
DECEMBER 6, 2016 6:30 pm**

*City Council Meetings are open to the public. Requests for accommodations from persons with disabilities must be made to the City Manager's Office 24 hours in advance of a meeting.*

*Please be advised no additional agenda item will be introduced at a Regular City Council meeting after the hour of 9:30 p.m., unless the majority of the City Council members present vote to extend the meeting.*

**1. AGENDA**

**2. Pledge of Allegiance**

**3. Roll Call**

**4. PRE-MEETING ITEMS**

**4.A. PROCLAMATIONS & PRESENTATIONS**

**4.A.i. Presentation of the League of American Bicyclists - Bike Friendly Community Award.  
[Feezer, P&R]**

Documents:

[Bike Friendly Community Award Cover Sheet.pdf](#)  
[Report\\_Card\\_Bronze\\_Fall2016\\_Laramie.pdf](#)  
[BFC\\_Awards\\_and\\_HMs\\_Fall\\_2016.pdf](#)

**4.A.ii. Presentation of the Wyoming Community Gas distribution checks to Interfaith-Good Samaritan, Laramie Downtown Clinic and Laramie Soup Kitchen.**

**4.B. PUBLIC HEARING**

**4.C. ANNOUNCEMENTS**

**5. Disclosures by City Council Members**

**6. Consideration of Changes in Agenda and Setting the Agenda**

A. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the following changes to the Agenda be approved:

B. MOTION BY \_\_\_\_, seconded by \_\_\_\_, that the Agenda be set as submitted or changed.

**7. Approval of Consent Agenda**

Items listed on the Consent Agenda are considered to be routine and

will be enacted by one motion in the form listed below. There will be no separate discussion of these items unless a Councilor or citizen so requests, in which case the item will be removed from the Consent Agenda and will be considered on the Regular Agenda.

MOTION BY \_\_\_\_\_, seconded by \_\_\_\_\_, that the Consent Agenda be approved and that each specific action on the Consent Agenda be approved as indicated.

## **8. CONSENT AGENDA**

### **8.A. MINUTES: City Council Meetings**

**Action:**

that Council approve the Minutes of the City Council the Regular Meeting of November 15, 2016, and have them placed on file for public inspection.

**[Johnson, CC]**

Documents:

[Minutes 11.15.16 Min.pdf](#)

### **8.B. CEMETERY DEEDS: For November 16-30, 2016**

**Action:**

that the Cemetery Deeds for November 16-30, 2016 be accepted, and the Mayor and City Clerk be authorized to sign and have them recorded in the Office of the County Clerk. **[Feezer, P&R]**

### **8.C. VOUCHERS: November 2016**

**Action:**

that the following Resolution be adopted: BE IT RESOLVED: that all vouchers approved by the Finance Committee be allowed, warrants drawn on proper City funds in payment thereof, and the vouchers be placed on file in the Treasurer's Office subject to public inspection; and that Council authorize payment for the month-end payroll, light and gas charges, telephone charges, Pioneer Canal-Lake Hattie Irrigation District lease, employee travel, other employee reimbursements, pay advances, refunds for City services, recording fees, postage, lease purchase and bond payments, self-funded employee health insurance claims, miscellaneous insurance claims, Council-approved bid items, outside attorney fees, other consulting fees, before normal City Council approval on the first Tuesday of December. These expenditures are to be paid subject to audit by the City of Laramie Finance Department.

**[Brown, City Treasurer]**

### **8.D. MINUTES: November 10, 2016 Traffic Commission Meeting**

**Action:**

that Council accept the Minutes of the Traffic Commission regular meeting of November 10, 2016, and have them placed on file for public inspection.

**[Smith, PW]**

Documents:

[Cover Sheet Traffic Commission Minutes 11.10.16.pdf](#)  
[11.10.16 TC Minutes Combined.pdf](#)

### **8.E. BID: Award of Bid for Unit 330, a Utility Service Truck**

**Action:**

that Council award the bid for one Utility service truck (Unit 330) with trade-in to Spradley Barr Ford, Cheyenne, WY, in the total amount of \$43,183.00.

[Smith, PW]

Documents:

[Cover Sheet Unit 330.pdf](#)  
[Bid Recommendation Unit 330.pdf](#)

**8.F. LICENSE: New Secondhand Dealer, Windshadow LLC, dba Bart's Flea Market**

**Action:**

that Council approve a New Secondhand Dealer's License to Windshadow LLC, dba Bart's Flea Market, 2401 Soldier Springs Road, Laramie, Wyoming, for the period of December 1, 2016 thru November 30, 2017 and authorize the Mayor and Clerk to sign.

**[Johnson, CC]**

Documents:

[Cover Sheet Barts Flea Market 12-2016.pdf](#)  
[Secondhand Dealer App- Barts Flea Market 2016.pdf](#)

**8.G. AGREEMENT MODIFICATION: Consideration of Amendment to State Small Business Credit Initiative Allocation Agreement between the United States Department of the Treasury and the Wyoming Consortium of Participating Municipalities**

**Action:**

That Council move to approve Amendment to SSBCI Allocation Agreement between the United States Department of the Treasury and the Wyoming Consortium of participating municipalities and authorize the City Manager to sign.

**[Jordan CM]**

Documents:

[CMO\\_Cover\\_WSCN SSBCI\\_12\\_6\\_2016.pdf](#)  
[SSBCI Resolution for 4th Tranche filled-in.pdf](#)

**8.H. AGREEMENT: Award of Professional Services Agreement between the City of Laramie, Wyoming and Dale Buckingham, Architects, LLC for services related to the City Hall Annex Roof and Cornice Project, not to exceed \$22,443.90.**

**Action:**

that Council approve the Professional Services Agreement between the City of Laramie and Dale Buckingham Architects, LLC for construction design services for the City of Laramie City Hall Annex Roof and Cornice Project in the amount of \$20,403.90 plus a contingency of \$2,040.00 for a total not to exceed amount of \$22,443.90 and authorize the Mayor and Clerk to sign.

**[Feezer, P&R]**

Documents:

[Annex Roof.Cornice PSA Cover Sheet.pdf](#)

**8.I. RESOLUTION: Resolution 2016-77, supporting the submission of an application to the Wyoming Department of State Parks & Cultural Resources for a 2017 Land & Water Conservation Fund Grant in an amount not to exceed \$100,000 to support Phase IV improvements to Scout Park.**

**Action:**

that council approve Resolution 2016-77 submitting the submission of an application to the Wyoming Department of State Parks & Cultural Resources for a 2017 Land & Water Conservation Fund Grant in an amount not to exceed \$100,000 for Phase IV improvements for the Scout Park Development Project and authorize the Mayor and Clerk to sign.

**[Feezer, P&R]**

Documents:

[LWCF Support Phase IV.Cover Sheet.pdf](#)

[LWCF Grant Application Resolution.Scout Park Phase III.pdf](#)

**8.J. RESOLUTION: Resolution 2016-78, to authorize and application to FEMA - Assistance to Firefighters Grant Program in an amount not to exceed \$25,000.00**

**Action:**

that Council approves Resolution No. 2016-78 authorizing the submission of an Assistance to Firefighter Grant to FEMA on behalf of the Governing Body of the City of Laramie, Wyoming for the purpose of purchasing fire fighter self-rescue safety equipment in an amount not to exceed \$25,000.00; and to authorize the Mayor and City Clerk to sign; and to amend the 2016-2017 fiscal year budget.

**[Johnson, Fire Chief]**

Documents:

[Cover Sheet 2016 AFG application.pdf](#)

[RESOLUTION NO 2016-78.pdf](#)

[COL Grant pre application approval.pdf](#)

**8.K. RESOLUTION: Resolution 2016-79 to dissolve the Crime Victim / Witness Joint Powers Board**

**Action:**

That Council dissolve the Crime Victim / Witness Joint Powers Board.

**[Chief Stalder, PD]**

Documents:

[CVW JPB DISSOLUTION COVER SHEET.pdf](#)

[CVW JPB DISSOLUTION DOC.pdf](#)

**8.L. ORDINANCE: Original Ordinance No. 1966, amending Section 5.09.355(C) of the Laramie Municipal Code Catering Permits for Special Events.**

Third and Final Reading. (Introduced by Vitale)

**Action:**

to approve Original Ordinance No. 1966, amending Section 5.09.355(C) of the Laramie Municipal Code Catering Permits for Special Events on Third

and Final Reading and authorize the Mayor and Clerk to sign.  
**[Johnson, CC]**

Documents:

[Cover Sheet Ord 1966, catering permit limits 3rd reading.pdf](#)  
[Ord 1966 Catering Permit limitation.pdf](#)

**8.M. SCHEDULE MEETING(S)**

**Action:**

that the Council schedule the following meeting(s):

**1. WORK SESSION: January 7, 2017 - Council Retreat, TBD**

**9. REGULAR AGENDA**

- 10. Award of Bid for One 3.3 Cubic Yard Loader with Trade-In, Unit 356 Utility Division**  
**[Smith, PW]**

Documents:

[Cover Sheet Unit 356.pdf](#)  
[Bid Recommendation Unit 356.pdf](#)

- 11. Resolution 2016-80, amending the Parks & Recreation Department Master Fee Schedule.**  
**[Feezer, P&R]**

Documents:

[2017 Master Fee Council Cover.pdf](#)  
[Resolution Amending PR Master Fee 2017.pdf](#)  
[Attachment A.2017 Master Fee Revisions.pdf](#)

- 12. Original Ordinance No. 1957, amending Chapters 13.40 and 13.44 of the Laramie Municipal Code to regulate water rates in the City of Laramie**  
Second Reading. (Introduced by Shumway)  
**[Smith, PW]**

Documents:

[Cover Sheet Water Rate Ord 2nd.pdf](#)  
[Ordinance No. 1957 Water Rates 2017 2nd.pdf](#)

- 13. Original Ordinance No. 1958, amending Chapter 13.48 of the Laramie Municipal Code to regulate wastewater rates in the City of Laramie**  
Second Reading (Introduced by Hanson)  
**[Smith, PW]**

Documents:

[Cover Sheer Wastewater Rate Ord 2nd.pdf](#)  
[Ordinance No. 1958 Wastewater Rates 2017 2nd.pdf](#)

- 14. Consideration to enter into negotiation with Tri-State Generation and**

**Transmission Association for placement of a power substation on 5 acres  
located on the Monolith Ranch  
[Derragon, ACM]**

Documents:

1. [Tri-State - Cover Sheet 12-6-16.pdf](#)
2. [RAC 11-17-16 Minutes.pdf](#)
3. [Carbon Power and Light.pdf](#)

**15. Resolution 2016-81, to appoint one board member to the Environmental  
Advisory Committee  
[Jordan CM]**

Documents:

- [Cover\\_12\\_6\\_16\\_Environmental Advis Comm.pdf](#)
- [EAC\\_Resolution Appointment\\_12\\_6\\_2016\\_BradleyCarr\\_Appt.pdf](#)

**16. Consideration of future Council work session topics**

Documents:

- [Upcoming Meetings 12-6-2016.pdf](#)
- [Future Work Session Topics 12-6-2016.pdf](#)

**17. Public Comments on Non-Agenda Items by sign-in requests**

(Members of the public may address the City Council on items not on the printed Agenda.  
Please observe the time limit of five (5) minutes.)

**18. Adjourn to Executive Session regarding personnel.**