

CITY OF LARAMIE
Public Works Department
P.O. Box C
Laramie, WY 82073

Public Works 721-5230
Engineering 721-5250
Solid Waste 721-5279
Street 721-5277
Utility 721-5280
FAX 721-5286

AGENDA

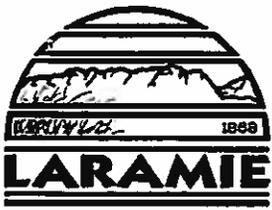
Traffic Commission

Thursday, November 10, 2016 at 7:00 AM
City Council Chambers, City Hall
406 Ivinson Avenue, Laramie, WY

The Traffic Commission meetings are open to the public. Requests from person with disabilities must be made to the Community Development Department 24 hours in advance of the meeting.

- 1. CALL TO ORDER**
- 2. APPROVAL OF AGENDA AND MINUTES**
 - 2-A. Changes and Approval of Agenda**
 - 2-B. Thursday, July 14, 2016 Traffic Commission Minutes**
- 3. CITIZEN COMMENTS - Non-Agenda Related Topics – No Action Can Be Taken**
- 4. TRAFFIC COMMISSION AND STAFF REPORTS AND COMMENTS**
- 5. DISCLOSURES – Ex-parte communications; potential conflicts of interest**
- 6. CURRENT BUSINESS**
 - OLD BUSINESS**

No items
 - NEW BUSINESS**
 - 6-A. Presentation: West Laramie/Snowy Range Corridor Study – Todd Feezer**
 - 6-B. Eliminate Handicap Parking Space – 1012 Grand Avenue**
 - 6-C. Eliminate Handicap Parking Space – 1114 Downey Street**
 - 6-D. Eliminate Handicap Parking Space – 715 S. 4th Street**
- 7. NEXT MEETING DATE – December 8, 2016**
- 8. ADJOURN**



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**TRAFFIC COMMISSION
NOVEMBER 10, 2016
STAFF REPORT**

REQUEST: Eliminate Handicap Parking Space
LOCATION: 1012 Grand Avenue
PURPOSE: Eliminate handicap parking space at the request of a family member
PREPARED BY: Kathleen Wickersham, Traffic Commission Secretary and Clerk

RECOMMENDED MOTION:

Motion to **approve** the elimination of the handicap parking space and remove the sign at 1012 Grand Avenue.

BACKGROUND:

On April 12, 2012 Traffic Commission approved the installation of a specifically reserved handicap parking space at 1012 Grand Avenue for Mr. Robert Larsen. On July 6, 2016, staff was contacted by Mr. Larsen's daughter and was informed that Mr. Larsen had passed away and the handicap parking space was no longer needed.

ADDITIONAL ANALYSIS:

City staff sees no issues with the elimination of the handicap parking space. The sign will be removed, and the paint on the curb will need to wear off.

PUBLIC COMMENTS:

Staff has received no public comments regarding the elimination of the handicap parking space.

STAFF RECOMMENDATION:

It is the recommendation of staff to approve the elimination of the handicap parking space at 1012 Grand Avenue.

ATTACHMENTS:

None

Kathy Wickersham

From: Paula Wilson - Cazier
Sent: Wednesday, July 6, 2016 2:53 PM
To: Kathy Wickersham; Gerry Mascarenas
Cc: Cindy Williams; Shawn Kraft
Subject: Disabled space designation

Kathy and Gerry,

I fielded a call today from a Ms. Anne Larsen, whose father has just passed away. The space was his. His name was Robert Larsen, and the space has been at 1012 Grand Avenue.

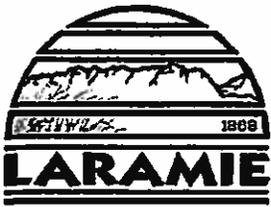
Please send a copy of any written documentation regarding the space removal verification to her at POB 276 Sinclair, WY 82334 Her telephone number is 307.399.7148

She also notes the curb is painted blue in addition to the signage.

Thanks very much,

Ms. Paula J. Wilson-Cazier, MA/CRYT | *Executive Assistant to the City Manager* | City Manager's Office
| **BUILDING COMMUNITY** | Post Office Box C, Laramie, Wyoming 82073 | **CITY HALL** | 406
Ivinson Street, Suite 220 | 307.721.5226 | fax 307.721.5211 | TDD 307.721.5295 |
www.cityoflaramie.org

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Code Administration: (307) 721-5271
Engineering: (307) 721-5250
Planning: (307) 721-5207
Fax: (307) 721-5248

June 29, 2016

Mr. Robert Larsen
1012 Grand Street
Laramie, WY 82070

Dear Mr. Larsen:

In 2012, the City of Laramie received an application to install a handicap parking space located at 1012 Grand Avenue. At this time, the City is contacting the residents at the locations where handicap parking spaces are installed and request feedback relating to the need of the space.

Please provide the following information by July 15th, so that we can update our files.

Are you still in need of the handicap parking space at this location? Please explain.

Please contact me if you have any questions.

Sincerely,

Kathleen Wickersham
Administrative Assistant
Community Development Department
307-721-5207

Kathy Wickersham

From: Gerry Mascarenas
Sent: Wednesday, July 6, 2016 4:21 PM
To: Kathy Wickersham
Subject: RE: ADA Parking Space at 1012 Grand Avenue

Thanks Kathy. I will take it down.

From: Kathy Wickersham
Sent: Wednesday, July 6, 2016 3:16 PM
To: Paula Wilson - Cazier <pcazier@cityoflaramie.org>; Gerry Mascarenas <GMascarenas@cityoflaramie.org>
Cc: Cindy Williams <cwilliams@cityoflaramie.org>; Shawn Kraft <SKraft@cityoflaramie.org>
Subject: ADA Parking Space at 1012 Grand Avenue

Paula,

The house on Grand has been for sale. I spoke with Gerry several weeks ago regarding ADA parking space in front of the vacant house. I sent a letter to Mr. Larsen regarding the space and if it was still needed. Your email confirms that it is not.

Gerry,

Please take down the sign and I will process the item through Traffic Commission.

Best Regards,

Kathleen Wickersham

Administrative Assistant

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"Progress always involves risks. You can't steal second base and keep your foot on first."

-- Frederick B. Wilcox

From: Paula Wilson - Cazier
Sent: Wednesday, July 6, 2016 2:53 PM
To: Kathy Wickersham <kwickersham@cityoflaramie.org>; Gerry Mascarenas <GMascarenas@cityoflaramie.org>
Cc: Cindy Williams <cwilliams@cityoflaramie.org>; Shawn Kraft <SKraft@cityoflaramie.org>
Subject: Disabled space designation

Kathy and Gerry,

I fielded a call today from a Ms. Anne Larsen, whose father has just passed away. The space was his. His name was Robert Larsen, and the space has been at 1012 Grand Avenue.

Please send a copy of any written documentation regarding the space removal verification to her at POB 276 Sinclair, WY 82334 Her telephone number is 307.399.7148

She also notes the curb is painted blue in addition to the signage.

Thanks very much,

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POSTAL SERVICE**

FORM 3547 fee due \$0.57

Restricted Data

*First-Class Mail
Postage and Fees Paid
USPS
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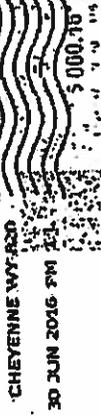
1416



Address Service Requested

June 29, 2016

Mr. Robert Larsen
1012 Grand Street
Laramie, WY 82070



TO THE POSTMASTER OF

**LARSEN
1012 E GRAND AVE
LARAMIE WY 82070-4050**

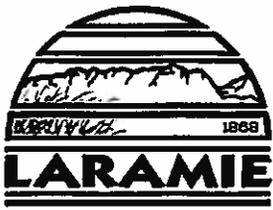
**PO BOX C
LARAMIE WY 82073-9998**

**PO BOX 276
SINCLAIR WY 82334-0276**

NEW:

07/02/16 16:36 4400750000992 cl:1 proc:20160630 eff:20160321





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**TRAFFIC COMMISSION
NOVEMBER 10, 2016
STAFF REPORT**

REQUEST: Eliminate Handicap Parking Space
LOCATION: 1114 Downey Avenue
PURPOSE: Eliminate handicap parking space
PREPARED BY: Kathleen Wickersham, Traffic Commission Secretary and Clerk

RECOMMENDED MOTION:

Motion to **approve** the elimination of the handicap parking space and remove the sign at 1114 Downey Street.

BACKGROUND:

In 2002, the Traffic Commission approved the installation of a handicap parking space at 1114 Downey Street for Mr. Edward McGriff. Staff was notified in June that the handicap parking space was no longer in use. Mr. McGriff was contacted and stated that the handicap parking space was no longer needed. Staff request that the handicap parking space be eliminated and the sign removed.

ADDITIONAL ANALYSIS:

City staff sees no issues with the elimination of the handicap parking space. The sign will be removed, and the paint on the curb will need to wear off.

PUBLIC COMMENTS:

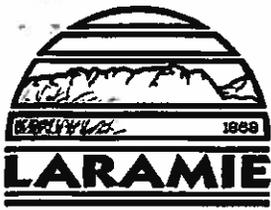
Staff has received no public comments regarding the elimination of the handicap parking space.

STAFF RECOMMENDATION:

It is the recommendation of staff to approve the elimination of the handicap parking space at 1114 Downey Street.

ATTACHMENTS:

None



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**TRAFFIC COMMISSION
NOVEMBER 10, 2016
STAFF REPORT**

REQUEST: Eliminate Handicap Parking Space
LOCATION: 715 South 4th Street
PURPOSE: Eliminate handicap parking space at the request of Dennis Woods, homeowner
PREPARED BY: Cindy Williams, Traffic Commission Staff Liaison

RECOMMENDED MOTION:

Motion to approve the elimination of the handicap parking space and remove the sign at 715 South 4th Street.

BACKGROUND:

On September 11, 2003 Traffic Commission approved the installation of a specifically reserved handicap parking space at 715 South 4th Street for Mr. Dennis Woods. On July 13, 2016, staff was contacted by the property owner, Mr. Woods, and was informed that the handicap parking space was no longer needed and requested that the sign be removed.

ADDITIONAL ANALYSIS:

City staff sees no issues with the elimination of the handicap parking space. The sign will be removed, and the paint on the curb will need to wear off.

PUBLIC COMMENTS:

Staff has received no public comments regarding the elimination of the handicap parking space.

STAFF RECOMMENDATION:

It is the recommendation of staff to approve the elimination of the handicap parking space at 715 South 4th Street.

ATTACHMENTS:

None

Cindy Williams

From: Kathy Wickersham
Sent: Thursday, July 14, 2016 12:13 PM
To: Shane Johnson; Gerry Mascarenas
Cc: Cindy Williams; William Winkler
Subject: 715 South 4th Street

Follow Up Flag: Follow up
Flag Status: Flagged

Categories: Green Category

Shane/Gerry,

Dennis Woods, the owner of 715 South 4th called yesterday and requested that the ADA parking space in front of his residence is no longer needed and request that the sign be removed. I informed him that the sign would be removed soon and the blue paint would just wear off. He stated that he could paint over the blue so that renters in the neighborhood could use the parking. The request for eliminating the ADA parking space will go before Traffic Commission August 11, 2016.

Best Regards,

Kathleen Wickersham
Administrative Assistant

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